



STRATFORD-UPON-AVON TOWN COUNCIL TOWN COUNCIL MEETING

Tuesday 23 April 2024

Members of the Town Council are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

1. Membership of the Council – late Councillor Bill Dowling

The Mayor to refer to the death of Councillor Bill Dowling, who represented Stratford Shottery Ward from 2002 – 2024 and Mayor in 2011/2012.

Following a Minutes silence Councillors will be invited to reflect on their memories, following which

The Mayor to move the following:

‘That the Council notes with regret the death of former Councillor Bill Dowling and extends its sympathy to his family and friends in their loss.’

2. To Accept Apologies for Absence

3. Declarations of Interests on items on the Agenda

4. To receive written requests for dispensation for disclosable pecuniary interests (if any)

4. To grant any requests for dispensation as appropriate

5. Public Space Protection Order Consultation –

To receive a briefing from Sam Slemensek, Community Safety Manager at Stratford-on-Avon District Council

Councillors are requested to familiarise themselves with the proposals in advance of the meeting. [Stratford-upon-Avon PSPO Consultation | Stratford-on-Avon District Council](#)

6. Public Participation (Subject to a time limit of 15 minutes)
To receive any questions from the public

7. Mayor's Announcements

8. To Approve Draft Open Minutes of Town Council Meeting held on 30 January 2024.

[30 January 2024](#)

9. To Adopt the Open Minutes of the Planning Committee Meeting held on 6 and 27 February 2024 and **Open Draft Minutes of 9 April 2024.**

[6 February 2024](#)

[27 February 2024](#)

[9 April 2024](#)

10. To Adopt the Open Minutes of the Finance Committee Meeting held on 16 January and **Draft Open Minutes of 5 March 2024** (to follow).

[16 January 2024](#)

11. To Adopt the Draft Open Minutes of the Community Services Committee Meeting held on 20 February 2024.

[20 February 2024](#)

12. To Adopt the Open Minutes of the Civic Heritage Committee Meeting held on 23 January and **Draft Open Minutes of 12 March 2024.**

[23 January 2024](#)

[12 March 2024](#)

13. Election of Deputy Mayor Elect

In keeping with tradition, members have been contacted to enquire whether anyone wishes to serve as Deputy Mayor for the ensuing municipal year. Nominations will be brought before Council on 23 April 2024 by the Senior Councillor present. If there is more than one nominee, candidates will be asked to make a short presentation followed by any questions, and an election will be conducted by means of a written ballot.

14. Appointment to Committees and Sub Committees

To appoint members to standing committees for the ensuing year 2024/2025;

Council's five standing committees are as follows:

- Community Services
- Civic, Heritage & Events
- Finance & Audit
- Personnel
- Planning Consultative Committee

To appoint members to sub-groups for the ensuing year 2024/2025

- Market Forum
- Emergency Response
- Asset Review Group
- Website social media and Newsletter Panel
- Environmental Strategy Panel
- Cemetery Extension Task and Finish Group

15. Town Clerk's Open Town Council Report

15.1 Council's Chaplain 2024/25

To consider the appointment of the Town Council's Chaplain for 2024/25

15.2 Community Infrastructure Levy - Avon to Arrow Greenway Project

To consider the use of the Community Infrastructure Levy to fund the Feasibility Study.

15.3 Community Infrastructure Levy - Community Builder Initiative
To consider a further request for the Community Builder Initiative

15.4 Public Spaces Protection Order Consultation
To consider the response of the Town Council to the consultation

15.5 Appointment of Parish/Town Council Representatives to the District Council's Audit and Standards Committee
To consider if the Town Council wishes to nominate

15.6 Casual Vacancy
To note the current vacancy

15.7 Civility and Respect
To note the Town Council's Commitment to the Civility and Respect Pledge

16. To receive update reports on Outside Bodies from the Councillors.

17. Verbal Ward Reports to receive notification of important issues, for information purposes only, on issues affecting the town.

18. Town Clerk's General Verbal Report

For information only.

19. Date and Venue of next Town Council Meeting

The next meeting of the Town Council will be held at the Town Hall on Friday 17 May 2024 at Noon.

C NASH

Caroline Nash, Town Clerk