



FINANCE & AUDIT COMMITTEE

16 JANUARY 2024

6:30PM AT THE TOWN HALL

Members of the Finance & Audit Committee are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests** (on items on the Agenda)
- 3. To receive written requests for dispensation**
- 4. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).
- 5. To approve the draft open Minutes of the [Finance & Audit Committee held on 21 November 2023.](#)**

6. Town Clerk's Open Report

- 6.1. AGAR 2022/23 update
- 6.2. To review and recommend to Council the terms of engagement and scope of the Internal Audit for 2024;
- 6.3. To Receive the Management Accounts to December 2023
- 6.4. To review the latest draft budget for the 2024/25 financial year which includes use of Reserves to fund a shortfall between estimated Income and Expenditure for the year;
- 6.5. To review the Reserves Policy in line with the proposed Budget recommendation;
- 6.6. To recommend to Council the Final Draft Budget and the Precept requirement for the year 2024/25;

7. Responsible Financial Officer's Verbal Report

For information only

8. Town Clerk's Verbal Report

For information only

9. Date and time of Next Meeting

6:30pm on Tuesday 5 March 2024 at the Town Hall.



Caroline Nash
Town Clerk

10 January 2024