



STRATFORD-UPON-AVON TOWN COUNCIL MEETING

23 July 2024

6:30PM AT THE TOWN HALL

All Members of the Council are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests (on items on the Agenda)**
- 3. To receive written requests for dispensation**
- 4. Town Council Election Shotton Ward – 4 July 2024**

Following the recent election to welcome to the Council, a new Councillor for the Shotton Ward, Councillor Steve Albon.

Councillor Albon to take up membership of the Finance and Audit Committee and Planning Committee.

5. Membership of the Council – late Councillor Chris Wall

The Mayor to refer to the death of former Councillor Chris Wall, member of the Town Council from 2006–2022.

Following a Minutes silence Councillors will be invited to reflect on their memories, following which;

The Mayor to move the following:

‘That the Council notes with regret the death of former Councillor Chris Wall and extends its sympathy to all that knew him.’

6. Presentation, Shakespeare Hospice

To receive a presentation from Tracey Sheridan, CEO,

7. Public Participation on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

8. Mayor’s Announcements

9. To Approve the Minutes of the Council meeting held on 11 June 2024.

[11 June 2024](#)

10. Annual Governance and Accountability Return

To receive an update and to take appropriate action.

To follow

11. To adopt the Draft Open Minutes of the Planning Consultative Committee Meeting held on 18 June 2024

[18.6.24](#)

12. To adopt the draft Open Minutes of the Personnel Committee Meetings held on 7 May and 25 June 2024

(policies to be adopted below)

[7.5.24](#)

[25.6.24](#)

13. To adopt the draft Open Minutes of the Community Services Committee Meeting held on 2 July 2024

[2.7.24](#)

14. To receive the Minutes of the Cemetery Extension Task and Finish Group held on 16 July 2024.

(to follow)

15. Cemetery Extension Task and Finish Group

To receive a verbal update from Councillor Lee, Chairman of the Group, on the project and the Outline Development Plan.

(Appendix 1)

16. Town Council Policies

To receive the following Policies for Approval by Council following recommendation by Personnel Committee.

Disciplinary and Grievance
Equality and Diversity
Leave
Sickness Absence

(Appendices 2-5)

17. Appointment to Outside Bodies

To consider any amendment to those Outside Bodies and Membership for 2024/25.

Organisation	Councillor
Age UK Warwickshire	One Vacancy
Alveston Relief in Need Charity	Smith
CCTV Forum	One Vacancy
Christmas Lights Co Ltd	Smith
Community Builder Project	Petrovic
Fred Winter Centre	Rashwan
Friends of Shakespeare's Church	Macdonald
Historic Buildings Preservation Trust	I Fradgley
Historic Spine	Macdonald

Shakespeare Line Promotion Group	J Fradgley
StratFire Historical Research Project	Harding
Stratford-in-Bloom	J Fradgley Duck
Stratfords of the World	Cleeve
Stratford-upon-Avon Town Trust Term of office is 4 years starting on 1 June and ending 31 May	Cleeve until 2028 Sarah Summers 2028* Lewis McNaught 2028*
Stratford-upon-Avon Strategic Partnership	Vos
Stratford Town Transport Group	Chairman of Planning (Deputy as substitute) MacDonald
VASA	One Vacancy

*non-councillors

18. Town Clerk's Open Report

18.1 Stratford-upon-Avon Strategic Partnership – Town Centre Strategy

To endorse the Strategy for public consultation.

(Appendix 6)

18.2 Integrated Transport Strategy & Action Plan

To endorse the Integrated Transport Strategy & Action Plan.

(Appendix 7)

18.3 Climate Change Group/Community Services Committee

To consider the amalgamation of climate change responsibilities within the Terms of Reference of the Community Services Committee.

18.4 Title given to the Councillor chairing meetings

To consider the appropriate designation for the individual leading Council meetings.

19. **To receive update reports on Outside Bodies from Councillors;**
20. **Verbal Ward Reports to receive notification of important issues, for information purpose only, on issues affecting the town.**
21. **Town Clerk's Verbal Report**

For information only.
22. **Date and time of Next Meeting**

Tuesday 24 September 2024 at 6.30pm.

C Nash

Caroline Nash
Town Clerk