



CIVIC HERITAGE AND EVENTS COMMITTEE

05 November 2024

6:30pm

Town Hall, Sheep Street, Stratford upon Avon CV37 6EF

Members of the Civic Heritage and Events Committee are hereby summoned to this meeting.

Cllrs: Duck, Harding, Hunter, McNaught-Barrow, Petrovic, Rashwan, Rolfe and Vos

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, to which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. Apologies for Absence.**
- 2. Declarations of Interests of items on the Agenda.**
- 3. To receive written requests for dispensation for disclosable pecuniary interests (if any).**
- 4. To grant any requests for dispensation as appropriate.**
- 5. Public Participation of non-agenda items (subject to a time limit of 15 minutes).**

6. To Approve the Draft Open Minutes of the meeting of the Civic, Heritage & Events Committee held on 17 September 2024.

[17 September 2024](#)

7. To Approve the Open Notes of the Website, Social Media and Newsletter sub-group meeting held on 20 September and the draft notes from the meeting held on 18 October 2024.

(sent to members of the committee)

8. Budget 2025/26

To consider the Civic Heritage and Events Budget requirements for 2025/2026 and make recommendation to Finance & Scrutiny Committee. *(Appendix A and B)*

9. Town Clerk's Open Report

9.1 Event Updates - To receive updates on:

- Remembrance Concert - 8 November 2024
- Remembrance Sunday 2024 - 11 November 2024
- Christmas Lights Switch-On - 16 November 2024
- Birthday Celebrations 2025

9.2 To consider a request for pro-bono use of the Town Hall.

The following reports have confidential appendices for members of the Committee only

9.3 To receive an update on **Mayoral Budget** *(Appendix C)* and **Birthday Celebrations Budget** *(Appendix D)*

9.4 Town Hall Bookings

To undertake a six-monthly review of bookings (Appendix E)

10. Town Clerk's Verbal Report (if any)

11. **Date and time of Next Meeting** 6:30pm on Tuesday 21 January 2025 at the Town Hall.

C Nash

Caroline Nash
Town Clerk