



STRATFORD-UPON-AVON TOWN COUNCIL MEETING

7 January 2025

6:30pm AT THE TOWN HALL

All Members of the Council are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests (on items on the Agenda)**
- 3. To receive written requests for dispensation**
- 4. Presentation**

To be briefed by Racel O'Connor Boyd, Interim CEO on the recent and upcoming activities of Shakespeare Birthplace Trust.

- 5. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

6. Mayor's Announcements

- 7. To Approve the Minutes of the Council meeting held on 26 November 2024** [26 November 2024](#)

- 8. To adopt the Draft Open Minutes of the Finance and Audit Committee Meetings held on 19 November and 3 December 2024.**

(To follow)

[19 November 2024](#)
[3 December 2024](#)

9. Budget and Precept 2025/26

To consider the proposed Budget and Precept for 2025/26.

Report to follow

10. Cemetery Extension Working Group

To receive the Minutes of the meeting held on 17 December 2024 and recommendation from the Group on the draft Design Brief. (Appendix A)

11. Terms of Reference

Further to Minute 80(2024/25) to receive the Terms of Reference for the Finance and Audit Committee.

RECOMMENDATION: That the revised Terms of Reference for Finance and Audit Committee be adopted. (Appendix B)

12. Council Policies

Health and Safety Policy (Appendix C)

RECOMMENDATION: To adopt the updated policy.

13. Town Clerk's Open Report

13.1 South Warwickshire Local Plan Consultation

To consider the process for the Council's response

13.2 Public Consultation on Proposed Public Space Protection Order

To consider the Council's response

13.3 Calendar of meetings

To consider the calendar of meetings for 2025/26 (Appendix D)

13.4 Community Infrastructure Levy funding

To note the funds received.

14. Mayor and Deputy Mayor Elect 2025/26

To **RECOMMEND** that Councillor Dani Hunter be appointed Mayor Elect for 2025/26.

In accordance with our customary practice, members have been contacted to ask for nominations for the position of Deputy Mayor for 2025/26.

Senior Councillor J Fradgley will declare any nominations to the meeting. In the event of multiple nominees, candidates will be requested to address the meeting and then the election will be conducted by a written ballot.

15. To receive update reports on Outside Bodies from Councillors.

Town Trust (Appendix E)

16. Verbal Ward Reports to receive notification of important issues, for information purpose only, on issues affecting the town.

17. Town Clerk's Verbal Report For information only.

18. Date and time of Next Meeting –

The next meeting of the Town Council will be held at the Town Hall on Tuesday 1 April 2025 at 6:30pm.

Please note the Annual Town Meeting takes place on Thursday 6 March 2024 at 7:30pm.

C Nash

Caroline Nash
Town Clerk