

Cemetery Extension Task & Finish Group

MS Teams Meeting

17 December 2024

6.00pm – 6.30pm

In attendance:

Councillors: Lee (Chair), Albion, Cleeve, I Fradgley ,McNaught Barrow and Smith

Officers: Town Clerk

Apologies: None

Notes of last meeting

The Notes of the last meeting held on 4 September 2024 were AGREED.

Design Scheme

Dr. Richard Earl, the Town Council's consultant, had submitted the initial design scheme to the Group for consideration. The two plans outlined the proposed extension's design concept and included detailed information on:

Northern Area

1. A 2 m grass buffer zone / margin around the perimeter to:
 - a. Allow residents access via their back gates (but not into the extension area).
 - b. Allow maintenance of hedges and trees.
 - c. A post & rail fence along the resident's boundary.
 - d. A Privet hedge along the inside of the post & rail fence.
2. A 5-bar gate near the shed for vehicular access.
3. A pedestrian gate the other side of the shed to allow access for mowing round the perimeter.
4. A pedestrian gate near the southern most point to allow access for mowing round the perimeter.
5. A pedestrian gate halfway along the resident's boundary for convenience.
6. Replacement and widening of the path from the chapel to 1.8 m (nearly 6 feet).
7. A new opening through the hedge into the extension area
8. A simple layout of 1.8 m wide macadam paths to facilitate trolley, wheelchair, and mini digger access to the grave plot areas.

9. We have left a number of better-quality trees, but trees to be left should be adjusted / TBC
10. Grave plot dimensions have been increased from 9' x 4' to 9' x 5' to account for larger coffins and to reduce the risk of wall collapse.
11. This layout provides 378 grave plots.
12. We have assumed that the access track off Evesham Road is to remain unaltered.

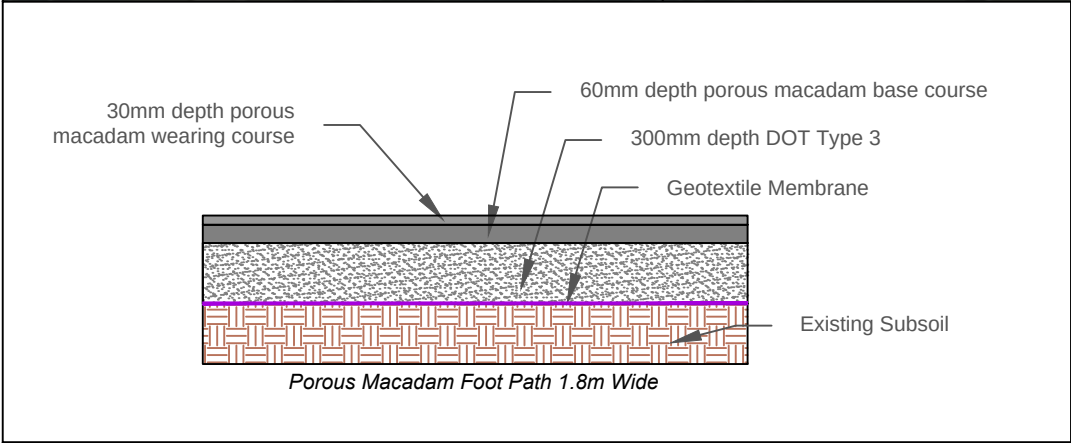
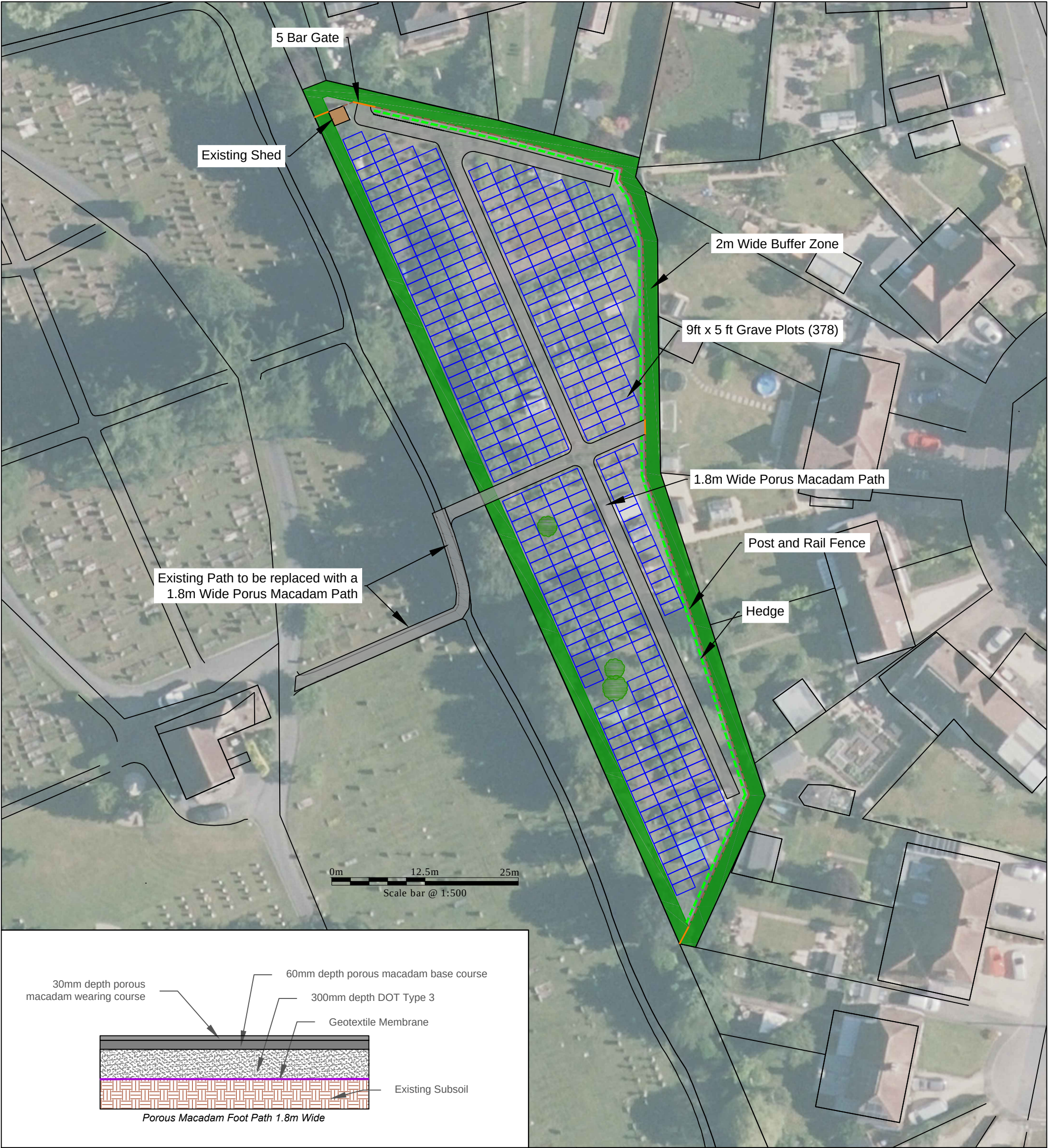
Southern Area

1. A 2 m grass buffer zone / margin around the perimeter to:
 - a. Allow residents access along the footpath and via their back gates (but not into the extension area).
 - b. Allow maintenance of hedges and trees.
 - c. A post & rail fence around the perimeter.
 - d. A Privet hedge along the inside of the post & rail fence.
2. The existing pedestrian gate is to remain (not shown).
3. Removal of the dying tree.
4. A new opening through the hedge.
5. A new 1.8 m (nearly 6 feet) macadam path from the main access road.
6. A 5-bar gate.
7. A simple layout of 1.8 m wide macadam paths to facilitate trolley, wheelchair, and mini digger access to the grave plot areas.
8. Grave plot dimensions have been increased from 9' x 4' to 9' x 5' to account for larger coffins and to reduce the risk of wall collapse.
9. This layout provides 220 grave plots.

Following due consideration and slight amendments to the fences it was

RECOMMENDED: That the Draft Design Scheme be submitted to Council.

Date of Next meeting: 5 February 2025



LEGEND:-

- Grave Plots 9ft x 5ft (378)
- Foot Path (Porous Macadam) - 1.8m Wide
- Post and Rail Fence
- Hedge (See specification for details)
- Wooden Gate - 5 Bar
- Grass Buffer Zone - 2m Wide
- Existing Shed (to be retained)
- Existing Trees (to be retained)

NOTES:-

Revisions				
Rev	Date	Description	Drawn By	Checked By



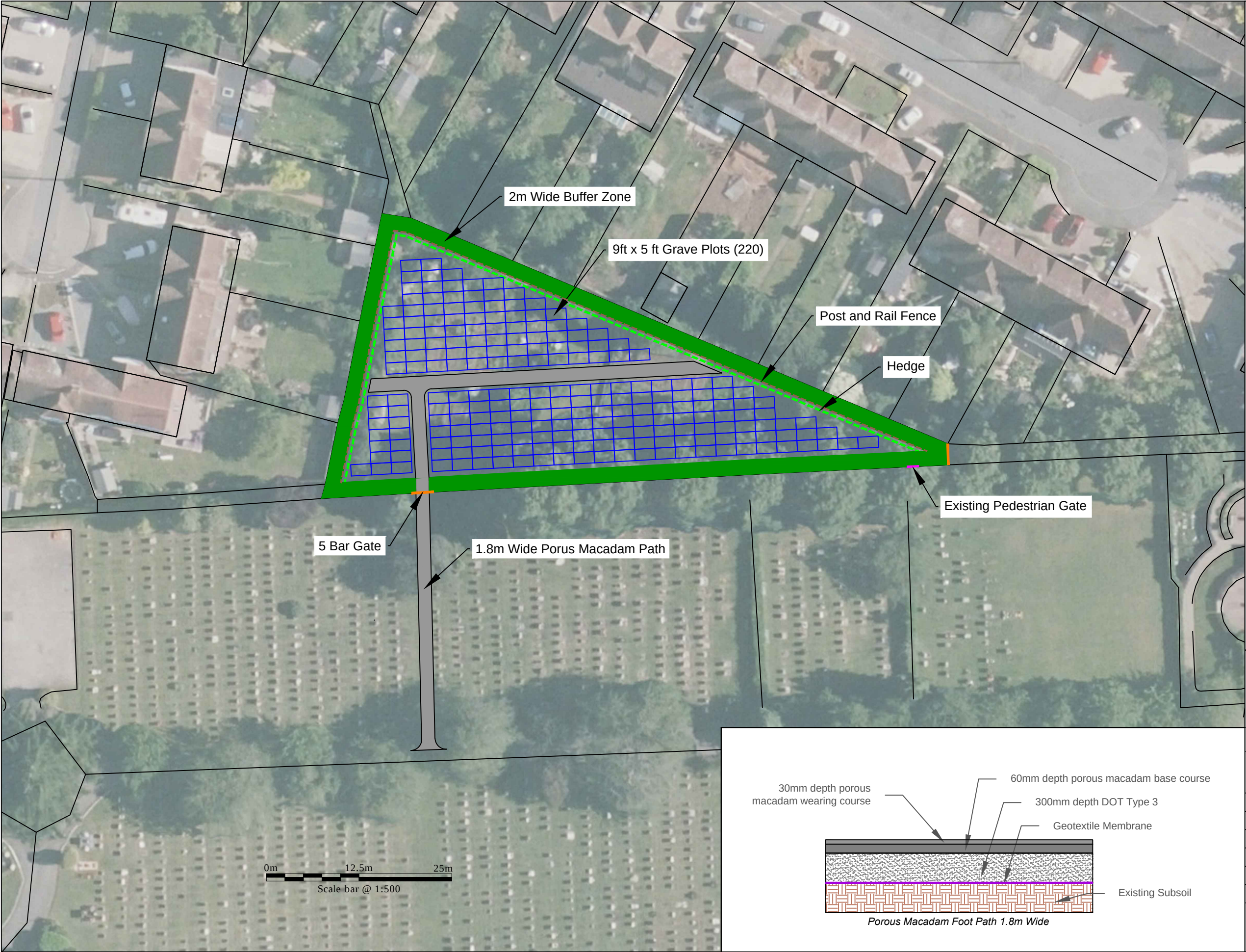
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TGMS and PSD Agronomy are trading names of Professional Sportsurf Design (North West) Ltd.
Company number 01567538.
Registered Office: Wigan Road, Leyland, England, PR25 5XW.
Directors: Dr Richard Earl

Drawing Title	
Site Layout - Northern Area	
Project : Evesham Road Cemetery Extension	
Client : Stratford-Upon-Avon Town Council	
Consultant : Richard Earl	
Date : 19/12/2024	Drawing Status : Design
Scale : 1:500	Paper Size : A3
Drawn by : OM	Checked by : RE
Approved by : RE	
Drawing Number	
TGMS1275.6-1	
Revision	
0	

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NOTES:-

Revisions				
Rev	Date	Description	Drawn By	Checked By

LEGEND:-

- Grave Plots 9ft x 5ft (220)
- Foot Path (Porous Macadam) - 1.8m Wide
- Post and Rail Fence
- Hedge (See specification for details)
- Grass Buffer Zone - 2m Wide
- Wooden Gate - 5 Bar
- Existing Pedestrian Gate



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Directors: Dr Richard Earl

Drawing Title

Site Layout - Southern Area



Project : Evesham Road Cemetery Extension

Client : Stratford-Upon-Avon Town Council

Consultant : Richard Earl

Date : 19/12/2024 Drawing Status : Design

Scale : 1:500 Paper Size : A3

Drawn by : OM Checked by : RE Approved by : RE

Drawing Number

TGMS1275.6-2

Revision

0

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