

STRATFORD-UPON-AVON TOWN COUNCIL MEETING
TUESDAY 22 November 2022
6:30PM – TOWN HALL

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests on items on the Agenda**
- 3. To receive written requests for dispensation** for disclosable pecuniary interests (if any)
- 4. To grant any requests for dispensation** as appropriate
- 5. Public Participation** (Subject to a time limit of 15 minutes)
To receive any questions from the public
- 6. Update from Springfield Housing on the Fred Winter Centre** ahead of the annual review of Grant funding.
- 7. Mayor's Announcements**
- 8. To Approve Draft Open Minutes of Town Council Meeting** held on 26 July 2022.
[26 July 2022](#)
- 9. To Adopt Open Minutes of the Planning Consultative Committee Meetings** held on 2 and 30 August 2022
[2 August 2022](#) [30 August 2022](#)
- 10. To Adopt the Open Minutes of the Personnel Committee Meetings** held on 9 August, 6 September and Draft Minutes of 4 October 2022

11. To Adopt the Draft Open Minutes of the Community Services Committee Meeting held on 25 October 2022

[25 October 2022](#)

12. Adopt the Open Minutes of the Civic Heritage and Events Committee Meetings held on 6 September and Draft Minutes of 1 November 2022

[6 September 2022](#) [1 November 2022](#)

13. To Adopt the Notes of the Cemetery Extension Task and Finish Group Meetings held on 27 July and 4 October 2022 **Appendix A**

14. Town Clerk's Open Town Council Report **Appendix B**

- 14.1 To consider the further recommendation of the Personnel Committee on The Council's Chaplain
- 14.2 Appointment of Town Council representative to Outside Bodies – Trustee to the Municipal Charities
- 14.3 Housing Needs Survey **Appendix C**
- 14.4 Arrangements Under the Local Audit (Smaller Authorities) Regulations 2015
- 14.5 Cemetery Extension Task and Finish Group
- 14.6 Prospective New Town Councillor Event
- 14.7 Appointment of a Responsible Financial Officer
- 14.8 Replacement Open Spaces Vehicle

15. To receive update reports on Outside Bodies from the Councillors **Appendix D**

- Age UK- Cllr Warren-Howles
- Stratford in Bloom - Councillors Fradgley and Warren-Howles
- Friends of the Shakespeare Church – Councillor Taylor
- VASA – Councillor Mackenzie;

- Stratford Support Group – Councillor Rolfe (verbal update)

16. Verbal Ward Reports to receive notification of important issues, for information purposes only, on issues affecting the town;

17. Town Clerk's General Verbal Report

For information only

18. Date and Venue of next Town Council Meeting

The next meeting of the Town Council will be held at the Town Hall on Tuesday 31 January 2023 at 6:30pm.

C E Nash

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Caroline Nash

Town Clerk

16 November 2022