

**STRATFORD-UPON-AVON TOWN COUNCIL
TOWN COUNCIL MEETING
TUESDAY 23 NOVEMBER, 2021
6:30PM – TOWN HALL**

Precautionary measures during the ongoing COVID-19 pandemic

Due to the current COVID-19 situation, the capacity of the meeting room is significantly reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Stratford-upon-Avon Town Hall to observe the meeting are strongly advised to contact the Town Council to reserve a seat: info@stratford-tc.gov.uk or 01789 269332. A condition of entry is that members of the public must wear a face mask until seated unless they have an exemption. The Town Council is keen that social distancing inside the building is still observed, and the public gallery is individual seats 2 metres apart from each other. Please scan in on arrival using the NHS track and trace code on the notice board to the left of the front door. A hand sanitising station is close by.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

- 1. To Accept Apologies for Absence;**
- 2. Declarations of Interests on items on the Agenda;**
- 3. To receive written requests for dispensation for disclosable pecuniary interests (if any);**
- 4. To grant any requests for dispensation as appropriate;**
- 5. Public Participation (Subject to a time limit of 15 minutes)
To receive any questions from the public;**
- 6. To Approve Draft Open Minutes of Town Council Meeting held**

on 12 October, 2021;

7. **To Adopt the Draft Open Minutes of the Planning Consultative Committee Meeting** held on 19 October. The meeting scheduled for 9 November, 2021 was cancelled;
8. **To Adopt the Draft Open Minutes of the Community Services Committee Meeting** held on 26 October, 2021;
9. **To Adopt the Draft Open Minutes of Civic Heritage & Events Committee Meeting** held on 2 November, 2021;
10. **To Adopt the Draft Open/Confidential Minutes of the Finance & Scrutiny Committee Meeting** held on 16 November, 2021;
11. **To Adopt the Notes from the Stratford Support Meeting** held on 2 November, 2021;
12. **To Adopt the Minutes of the Youth Town Council Meeting** held on 11 November, 2021;
13. **Town Clerk's Open Town Council Report – Pages 1 – 6**
Appendices 'A' – 'C' – Pages 7 – 18
 - 13.1 Consultation – Environmental Permitting (England and Wales) Regulations 2016
 - To respond to NALC
 - To agree to formally approach SDC to secure land for an increase in the provision of burial space
 - 13.2 To consider and adopt the proposed Policy for the Conferring of the Title of Honorary Freemen and Freewomen;
 - 13.3 To consider the proposal by WALC for a Jubilee Fund;
 - 13.4 To review the Town Council's Data Protection Policy;
14. **Written Reports by Representatives to Outside Bodies**
Appendix
Cllr Dowling - CCTV Forum (**Appendix 'D'**);
Cllrs J Fradgley and Warren-Howles - Stratford-in-Bloom (**Appendix 'E'**);
15. **Ward Reports** to receive notification of important issues, for information purposes only on issues affecting the town;
16. **Town Clerk's General Verbal Report**
For information only;

17. **Date and Venue of next Town Council Meeting**

The next Meeting of the Town Council will take place at 6:30pm on 25 January, 2022 at the Town Hall.

.....
Sarah Summers
Town Clerk
17 November, 2021