

**STRATFORD-UPON-AVON TOWN COUNCIL
TOWN COUNCIL MEETING
TUESDAY 25 JANUARY, 2022
6:30PM – TOWN HALL**

Precautionary measures during the ongoing COVID-19 pandemic

Due to the current COVID-19 situation, the capacity of the meeting room is significantly reduced and public admission to the meeting will be limited. Any members of the public wishing to attend Stratford-upon-Avon Town Hall to observe the meeting are strongly advised to contact the Town Council to reserve a seat: info@stratford-tc.gov.uk or 01789 269332. A condition of entry is that members of the public must wear a face mask until seated unless they have an exemption. The Town Council is keen that social distancing inside the building is still observed, and the public gallery is individual seats 2 metres apart from each other. Please scan in on arrival using the NHS track and trace code on the notice board to the left of the front door. A hand sanitising station is close by.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

- 1. To Accept Apologies for Absence;**
- 2. Declarations of Interests on items on the Agenda;**
- 3. To receive written requests for dispensation** for disclosable pecuniary interests (if any);
- 4. To grant any requests for dispensation** as appropriate;
- 5. Public Participation** (Subject to a time limit of 15 minutes)
To receive any questions from the public;

6. **To Approve Draft Open Minutes of Town Council Meeting** held on 23 November, 2021;
7. **To Approve Open Minutes of the Planning Consultative Committee Meetings** held on 30 November, and the Draft Open Minutes of the Planning Consultative Committee Meeting held on 14 December, 2021. The meeting scheduled for 11 January, 2022 was cancelled;
8. **To Adopt the Draft Open Minutes of the Community Services Committee Meeting** held on 7 December, 2021;
9. **To Adopt the Draft Open Minutes of Civic, Heritage & Events Committee Meeting** held on 4 January, 2022;
10. **To Adopt the Draft Open Minutes of Finance & Audit Committee Meeting** held on 18 January, 2022;
11. **To Adopt the Notes from the COVID-19 Stratford Support Meeting** held on 11 January, 2022;
13. **To Adopt the Draft Minutes from the Youth Council Meeting** held on 16 December, 2021;
14. **Election of Mayor Elect and Deputy Mayor Elect**
To RECOMMEND to Council on 25 January, 2022 that Councillor Gill Cleeve be appointed Mayor Elect.

In keeping with tradition, members have been contacted to enquire whether anyone wishes to serve as Deputy Mayor for the ensuing municipal year. Nominations will be brought before Council on 25 January, 2022 by Senior Councillor, Bill Dowling. If there is more than one nominee, candidates will be asked to make a short presentation followed by any questions, and the election will be conducted by means of a written ballot;

15. **To welcome Mr Paul Spooner** and receive an update on the progress of the Fred Winter Centre;
16. **Town Clerk's Open Town Council Report – Pages 1 – 6**
Appendices 'A' and 'C' – Pages 7 – 17
Confidential Appendix 'B' – Pages 15 – 16
 - 16.1 To agree the proposed 2022/2023 Draft Budget and Precept requirement for the ensuing year;

- 16.2 To pursue the acquisition of land for the provision of additional burial space;
- 16.3 To approve the proposed change to the trusteeship of Municipal Charities;
- 16.4 To receive and adopt the Calendar of Meetings 2022/2023;
17. **Written Reports by Representatives to Outside Bodies E'** - to be taken as read:
Appendices D' – 'E' – Pages 18 – 19
- Councillor J Fradgley & Warren-Howles
Stratford-in-Bloom
 - Councillor Jackson
Stratford-upon-Avon Town Trust
18. **Verbal Ward Reports** to receive notification of important issues, for information purposes only, on issues affecting the town;
19. **Town Clerk's General Verbal Report**
For information only;
20. **Date and Venue of next Town Council Meeting**
The next Meeting of the Town Council will take place at 6:30pm on Tuesday 29 March, 2022.

The Town Meeting will be held at the Town Hall at 7:30pm on Thursday 3 March, 2022.

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Sarah Summers
Town Clerk
19 January, 2022