



PERSONNEL COMMITTEE MEETING Stratford-upon-Avon Town Council

Recording of meetings by Press and the Public

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AGENDA

1. **To Accept Apologies for Absence**
2. **Declarations of Interests** on items on the Agenda
3. **To receive written requests for dispensation for disclosable pecuniary interests** (if any)
4. **To grant any requests for dispensation** as appropriate
5. **Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).
6. **To Approve Open [Minutes](#)** of the Personnel Committee Meeting held on 6 September 2022
7. **Matters referred to Committee**

To consider the resolution from Council from its meeting held on 26 July 2022. pages 1 - 2

Minute 31 The position of Council's Chaplain

8. **Town Clerk's Open and Confidential Reports:**

Open pages 3-4 and Appendix A

8.1 Staffing Levels

8.2 Remuneration

8.3 Budget 2023/24

Confidential pages 5 - 6 and Appendix B, C and D

8.4 Sickness Absence

8.5 Review of Job Descriptions

8.6 Issues relating to staff wellbeing

9. **Town Clerk's Verbal Report** – for information only

10. **Date of Next Meeting: 20 December 2022** - To be confirmed at meeting.