

**STRATFORD UPON AVON TOWN COUNCIL
CIVIC, HERITAGE AND EVENTS
12 March 2024**

Members of the Civic Heritage and Events Committee are hereby summoned to this meeting.

Cllrs: Cleeve, Duck, Harding, Hunter, McNaught-Barrow, Petrovic, Rashwan and Vos

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interests** of items on the Agenda.
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any).
4. **To grant any requests for dispensation** as appropriate.
5. **Public Participation** of non-agenda items (subject to a time limit of 15 minutes).
6. **To Approve the Draft Open Minutes** of the meeting of the Civic, Heritage & Events Committee held on 23 January, 2024.

[23.1.24](#)
7. **To Approve the Draft Open Notes** of a meeting of the Market Forum group held on 5 March 2024 (meeting notes to follow).

The recent Market Forum, serving as an advisory body, held discussions regarding the future format of the Victorian Market in response to the District Council's Safety Advisory Group intervention. Time constraints prevented a final decision during the meeting; however, Market Forum representatives will reconvene during the week of March 18th.

The options available to this Council are:

- To leave the format as it is with a four-day market Thursday to Sunday (This is **not** advisable due to the safety issues)
- Amend the format to two consecutive weekends with a revised footprint.
- To cancel the event (This would be taken under grounds of public safety, and it should be noted that there would be legal issues concerning this)
- Or to come up with an alternative (Officers of both Council's do not consider there is an alternative option).

An option of a three day event has also been tabled by a Town Councillor, but it is considered that this does not meet the current contractual agreement for a four-day event.

In order to expediate matters, it is

RECOMMENDED:

That the Town Clerk be given delegated powers to agree the future format of the Victorian Christmas Market on behalf of the Town Council, following the further meeting.

8. Town Clerk's Open Report

Pages 1-3

8.1 Shakespeare Schools visit

- **To receive information regarding the school visits on the 19 March**

8.2 Shakespeare Birthday Celebrations

To note the report

8.3 Volunteers Reception

- **To note the date of the Reception - 19 April at 6:00pm**

8.4 Avon Bowls Club Centenary

- **To note the date for the Mayor's Centenary Match – 3 July at 6:00pm**
- **To determine an appropriate way to commemorate the Avon Bowls Club Centenary**

8.5 Mayor Making, Civic Dinner, Civic Sunday

- **To note that arrangements are in place for these events**

9. **Date of Next Meeting** - Tuesday 16 July 2024 at 6:30pm