

STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES PRE-DECISION/
DISCUSSION CONSULTATION

6 July 2021

MINUTES pages 1 - 6

Present
Councillors:

Coles	J Fradgley
Cleeve	Rolfe
How	Taylor (Mayor)
Jackson	Vos
Mackenzie	

Clerks: Civic Officer and Finance & Facilities Officer

Public: The meeting was streamed live on YouTube for members of the public to watch.

Pursuant of S/O C18, Cllr Fojtik was present for item 10.7 minuted as 7 but owing to his non-pecuniary interest, he took no part in proceedings.

Press: No members of the press were present.

Subsequent recommendations from the pre-decision consultation on the 6 July will be enacted under delegated authority by the Town Clerk.

1) Appointment of Chairman and Deputy Chairman for the ensuing year 2021/22

The Mayor took the Chair and explained to the Committee that the Deputy Mayor (Cllr Cleeve) is automatically afforded the opportunity to act as Chairman. Cllr Cleeve (Deputy Mayor) accepted the position of Chairman of the Community Services Committee for the municipal year 2021/2022.

Cllr Cleeve took the chair and called for nominations for Deputy Chairman. It was Proposed, Seconded and unanimously

RECOMMENDED: That Cllr How be appointed as Deputy Chairman of the Community Services Committee for the municipal year 2021/2022.

Both appointments require ratification at the next Town Council meeting on 27 July 2021

2) Apologies

Apologies were received from Cllr Wall and accepted for the reasons given.

3) Declarations of Interests

Cllr Cleeve declared a non-pecuniary interest in Agenda item 10.4, minuted as 14.

4) To receive written requests for dispensation for disclosable pecuniary interests

None.

5) To grant any requests for dispensation

None.

6) Public Participation

There was no public participation.

The Chairman sought approval from members to bring forward Agenda item 10.7 and welcomed Marie Darwen (Policy Officer SDC) who presented the Community Builder initiative with the aid of a power point presentation.

7) Community Builder Initiative (Agenda item 10.7)

Marie Darwen introduced herself and presented the Community Builder Initiative. The Town Council was asked for a contribution of £5,000.00 towards the project.

The project would be working within the Bishopton and Clopton communities. These two areas have been recognised as two of the most deprived areas in the Stratford on Avon District. The Community Builder would work with those most in need in the catchments for Bishopton Community Centre and Ken Kennett Centre. Both Centres are run by a very limited number of volunteers.

A survey from residents in these two areas found that there was a lack of community supportive initiatives. Residents in these areas felt the need for an improved sense of community. The project aims to leave a legacy robust enough to encourage volunteers and help both community centres to be more sustainable.

The Community Builders role and project aims to promote physical and mental wellbeing, engage with residents, and support the establishments by providing more available groups. It is hoped the project would go out to tender in August, a host would be appointed in October and the Community Builder appointment would be in December.

The Community Builder is a collaborative project, with funding being sort from several organisations. The total amount required is £66,180.

Members felt that more information was required on the project plan, the budget breakdown, the job description, and funding levels which would give more structure in the overall proposal. Members asked for the information to be made available before the matter is considered by Town Council.

Cllr Fojtik left the meeting.

8) Minutes

RECOMMENDED:

That the Draft Open Minutes of the Community Services Committee Meeting held on 6 April, 2021 be approved as a correct record.

In accordance with current procedures, the Chairman's signature and the date will be appended electronically to the minutes.

9) To Adopt Draft Notes of Sub-Group Meetings

- Environmental Strategy Panel (formerly Climate Change Emergency Panel)

RECOMMENDED: That the notes from the Environmental Strategy meeting held on 28 April, 2021 and 2 June 2021 be adopted.

- Community Halls Working Party

RECOMMENDED: That the notes from the Community Halls Working Party meeting held on 17 May 2021 be adopted.

10) Budget Review April 2021

Members noted the report.

11) Grant Applications for 2022/23

Members were asked to review the grant application process for funded support from the Town Council. After much discussion, Cllr J Fradgley proposed and it was AGREED that a one off Task & Finish group be organised to review and re-word the application for grants that are given out by the Town Council.

12) Free Use of the Town Hall

Councillor How recommended that Council moves forward with the revised forms.

It was Proposed, Seconded and

RECOMMENDED: That the forms are adopted for use when identifying free use of the Town Hall.

13) Amenities

Members retrospectively

RECOMMENDED: The approval of the cost of a new bin in Barley Close (Avenue Ward).

District Council fees were clarified. The fee for bin installation is £375 and the annual charge for emptying each newly installed bin is £114.

14) Community Request

Stratford upon Avon School had approached the Town Council for financial support to install a second defibrillator in an accessible position for use both by the school and the community.

It was RECOMMENDED that the Town Council would not provide financial support but members noted that Cllr Cleeve would liaise with the School and assist with ideas for fundraising.

15) American Fountain Clock

Members received a quotation from Time Assured for works to the American Fountain Clock. The total amount for the work required is £4,200.00 plus VAT.

It was Proposed, Seconded and

RECOMMENDED: That the work to the clock is undertaken as soon as possible and that the costs are funded by a budget virement from the designated reserve.

16) Town Hall Maintenance

An update was received from the Finance and Facilities Officer. The external works to the Town Hall are due to commence on 19 July for approximately 20 weeks taking the end date to December.

The restoration of the William Shakespeare lead statue is a separate project, and a fundraising organisation are acting on behalf of the Town Council to apply for grants for this work to be carried out.

17) Stratford-upon-Avon Safer Streets Funds Proposal

Members supported the initiative in principle but required further detail regarding the knock-on effect to the Town Council in terms of a potential increase in the Town Council's CCTV contribution

before official support from the Town Council can be confirmed.

18) Other Debtors – Stratford Support cash only clients

The debt owed by Stratford Support cash only clients was noted. A Stratford Support meeting is being held within the next week and Cllr Rolfe suggested that the issue should be raised at the meeting to see if the Town Trust would be prepared to pay half the debt.

The Finance and Facilities Officer explained that the information will be required in connection with the annual accounts.

19) Date and Venue of the Next Meeting

The next virtual Meeting of the Community Services Committee will take place at 6:00pm on Tuesday 26 October, 2021, or at 6:30pm if a physical meeting is to be held at the Town Hall.

The Chairman declared the meeting closed at 7:45pm.