



STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES COMMITTEE

Tuesday 2 July 2024

Meeting commenced: 6:30pm Meeting ended: 7:10pm

Minutes

Present

Councillors:

Fojtik (Mayor)
Hunter
Petrovic
Vos

Cleeve
MacDonald
Rashwan

Clerk: Lisa Campion and Town Clerk, Caroline Nash
Press: No members of the press were present
Public: No members of the public were present

1) To elect the Chair and Deputy Chair for the ensuing year 2024/25:

Nominations were called for the appointment of Chair and Councillor Hunter was nominated and it was Proposed, Seconded and unanimously

RESOLVED: That Councillor Hunter be appointed as Chair of the Community Services Committee for the ensuing year 2024/25.

Nominations were then called for the appointment of Deputy Chair. Councillor MacDonald was nominated and it was Proposed, Seconded and unanimously

RESOLVED: That Councillor MacDonald be appointed as Deputy Chair of the Community Services Committee for the ensuing year 2024/25.

2) **Apologies**

Apologies were received from Councillors Coles, Rolfe and Smith and were accepted for the reasons given.

3) **Declarations of Interest**

Councillor MacDonald declared an interest in item 12(c).

4) **To receive written requests for dispensation for disclosable pecuniary interests**

None received.

5) **To grant any requests for dispensation as appropriate**

None received.

6) **Public Participation**

There was no public participation.

7) **The Community Services Committee to appoint one member from amongst their number to act as the liaising between the Committee and the Environmental Strategy Panel (ESP) and will provide feedback to the ESP Clerk.**

It was resolved to discuss this further under the Town Clerk's Verbal Report at Agenda item 13.

8) **The Community Services Committee will appoint one member from amongst their number to act as the liaising between the Committee and the Website, Social Media & Newsletters Panel and will provide feedback to the Website, Social Media & Newsletter Panel.**

It was therefore

AGREED: That Councillors Cleeve, Hunter and Vos be appointed to the Website, Social Media & Newsletter Panel.

9) **To approve the draft Minutes of the Community Services Committee held on 20 February 2024**

It was Proposed, Seconded and

RESOLVED: That the draft Minutes of the Community Services Committee Meeting held on 20 February 2024 be approved as a correct record.

10) **To note the draft notes of the Environmental Strategy Panel held on 14 February 2024**

It was Proposed, Seconded and

RESOLVED: That the draft notes of the Environmental Strategy Panel held on 14 February 2024 be noted.

11) **To approve the draft notes of the Website, Social Media & Newsletter Panel held on 12 March, 12 April, 24 May and 21 June 2024**

It was Proposed, Seconded and unanimously

RESOLVED: That the draft notes of the Website, Social Media & Newsletter Panel held on 12 March, 12 April, 24 May and 21 June 2024 be noted.

12) **Budget Review**

The report was noted.

13) **Town Clerk's Open Report**

(a) To consider survey responses from residents on Cherry Street for a new waste bin.

Costs were noted for the bin provision. It was therefore Proposed, Seconded and

RESOLVED: That the installation of the new bin be approved for installation on Cherry Street.

(b) Cemetery Extension Update

The Town Clerk gave an update relating to the cemetery

extension. Test results have been received and look positive regarding the transfer of the land. A more detailed update will be available for the next meeting.

(c) Holy Trinity Churchyard Gates

Discussion was had regarding costings for the repainting of the gates, for which the Town Council had responsibility for. It was therefore Proposed, Seconded and

RESOLVED: It was requested that a full initial quote be obtained for the repainting of all the gates at the Churchyard. Consideration would be given to this by the Committee later in the financial year.

14) Town Clerk's verbal report

- (a) The current format of the Environmental Strategy Panel was not working in the current format. Often meetings were not quorate and following discussion with the Chair of the Group, Councillor J Fradgley it was suggested that the remit of the group be included in the Terms of Reference of this Committee. There would be the emphasis on setting up Task and Finish Groups to act on issues and would then report back to the Committee.
- (b) The Terms of Reference would be taken to the next Town Council Meeting for approval. It was suggested that Councillor J Fradgley may wish to join this Committee.
- (c) The sofa seating in the ballroom was highlighted due to the condition of two of the items. It has become a health and safety issue. Two upholstery businesses in the town had been approached but they had not been interested in looking at the items. A further discussion has been had with a business in Warwick who advised that repairs could be in the region of £700 per settee but may only last in the short-term. Their recommendation had been to replace and had recommended an online commercial sales company and consideration was given to the items selected and considered suitable by Officers. Councillors made a number of suggestions following a discussion and these would be pursued and follow up information circulated via email. However, with a number of events on over the summer a decision would be then made by the

Town Clerk under her delegated powers.

It was therefore Proposed, Seconded and

RESOLVED: That the broken seating be removed from the Anteroom. That replacement furniture be purchased.

15) **Date of Next Meeting**

The date of the next meeting will be held at the Town Hall on Tuesday 15 October 2024 at 6:30pm.

The Chair declared the meeting closed at 7:10pm.

Chairman: