

STRATFORD-UPON-AVON TOWN COUNCIL

CIVIC HERITAGE AND EVENTS COMMITTEE

16 July 2024

Meeting commenced: 6:30pm Meeting ended: 7:38pm

Minutes

Present:

Councillors:

Hunter	Rashwan
McNaught-Barrow	Vos

Clerk: Civic Officer
Press: None
Public: 1 member present

1 To elect the Chair and Deputy Chair for the ensuing year 2024/25:

Nominations were called for the appointment of Chair and Councillor Rolfe was nominated, and there being no further nominations, it was Proposed, Seconded and unanimously

RESOLVED: That Councillor Rolfe be appointed as Chair of the Civic Heritage and Events Committee for the Municipal year 2024/25.

Nominations were then called for the appointment of Deputy Chair. Councillor McNaught-Barrow was nominated, and there being no further nominations, it was Proposed, Seconded and unanimously

RESOLVED: That Councillor McNaught-Barrow be appointed as Deputy Chair of the Civic Heritage and Events Committee for the Municipal year 2024/25.

2 Apologies

Apologies were received from Councillors Duck, Harding, Petrovic and Rolfe.

3 Declarations of Interest

None were received.

4 To receive written requests for dispensation for disclosable pecuniary interests

None were received.

5 To grant any requests for dispensation as appropriate

None were received.

6 To appoint a member to the Climate Change Group

An appointment to the group was deferred until after the Town Council meeting on the 23 July.

7 Public Participation

1 member present.

8 To approve the draft Minutes of the Civic Heritage and Events Meeting held on 12 March 2024

It was Proposed, Seconded and

RESOLVED:	That the draft Minutes of the Civic Heritage and Events Committee held on 12 March 2024, be approved as a correct record.
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9 To approve the draft Open Minutes of the Website, Social Media and Newsletter held on 12 April, 24 May and 21 June 2024

It was Proposed, Seconded and

RESOLVED:	That the draft open Minutes of the Website, Social Media and Newsletter sub-group held on 12 April, 24 May and 21 June 2024, be approved as a correct record.
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10 To approve the draft Open Minutes of the Market Forum held on 5 March and the 11 June 2024

It was Proposed, Seconded and

RESOLVED: That the draft open Minutes of the Market Forum held on 5 March 2024 and the 11 June, be approved as a correct record.

11 Town Clerks Open Report

11.1 To review the Shakespeare Birthday Celebrations and establish a Task and Finish group to determine ways to enhance the traditional elements of the parade

Following a brief discussion, it was Proposed, Seconded and

RESOLVED: To instigate the formation of a Task and Finish Group, open to all members of the Council, to investigate and recommend additional entertainments to enhance the Birthday Celebrations.

11
2/3 It was further Proposed, Seconded and

RESOLVED: That the Task and Finish group should also investigate ways in which expenditure relating to Civic parades could be reduced.

11.4 D-Day 80 Commemoration – 6 June

Members agreed that the event in the Garden of Remembrance had been a very moving occasion and very well attended.

11.5 Avon Bowls Club Centenary - 11 July

The Centenary of the Avon Bowls Club on 11 July attracted up to 60 guests, including Councillors, representatives of the Bowls Club and guests. The Mayor presented a commemorative plaque to mark the occasion, and a buffet was organised by the Council alongside a celebration cake provided by the Bowls Club.

11.6 Mayor Making, the Civic Dinner and Civic Sunday

It was noted that arrangements for Mayor Making, the Civic Dinner and for the Civic Service had passed off without issue.

11.7 Photograph of Marie Corelli

It was proposed, Seconded and

RESOLVED: To display a photograph of Marie Corelli in the Town Hall to mark the centenary of her death.

11.8 Town Hall Bookings 2024-25

The information relating the Town Hall bookings during 2024/2025 were noted.

11.9 Free use of the Town Hall

Following a request from a local business with strong connections to the Town Council, asking for free use of the Ballroom for a one-off fundraising event, it was

Proposed, Seconded and Unanimously

RESOLVED: To approve and grant the request.

It was further

Proposed, Seconded and

RESOLVED: If volunteers could not be identified to staff the Town Hall on a pro bono basis, that the Council would pay for any events staff to be on duty.

11.10 Town Clerks Verbel Report

Christmas Lights Switch-on

Following a very positive meeting with stakeholders, the following details have been confirmed.

Date and time of the event - Saturday 16 November at 5:30pm
Duration – Afternoon only, due to restricted available funding
Entertainment - Henley Street.

Heritage Open Days – 7 September

Opening of the Town Hall on Saturday 7 September, between 10:00am - 4:00pm.

Councillors are requested to note the date, as volunteers will be required to staff the building and to offer historical information to visitors.

11.11 Appointment of a representative to the Climate Change Group

See Agenda item 6.

12.00 Date of the next meeting

Tuesday 17 September in the Town Hall at 6:30pm.