



FINANCE & AUDIT COMMITTEE

6 JUNE 2023

6:30PM AT THE TOWN HALL

Members of the Finance & Audit Committee are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Appoint a Chairman and Deputy Chairman for the ensuing year 2023/24**
- 2. To Accept Apologies for Absence**
- 3. Declarations of Interests** (on items on the Agenda)
- 4. To receive written requests for dispensation**
- 5. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

6. **To Approve open Minutes of the [Finance & Audit Committee held on 7 March 2023](#).**
7. **To Approve open Minutes of the [Asset Register Review Working Group held on 26 January 2023](#).**
8. **To appoint a Chair and Vice Chair to the Asset Register Review Working Group.**
9. **To appoint one member as liaison with the Environmental Strategy Panel (ESP).**
10. **Town Clerk's Open and Confidential Report**
Open Report Pages 1-5, Appendices 'A'-'G'
 - 10.1 To receive the Management Accounts for the period 1 April 2022 – 31 March 2023 (before final Year End adjustments);
 - 10.2 To receive the Management Accounts for the period 1 April 2023 – 31 May 2023;
 - 10.3 To review and approve adjustments to Designated Reserves;
 - 10.4 To review and recommend the Financial Statements (Annual Accounts) for 2022/23;
 - 10.5 To review and recommend the Annual Governance and Accountability Return (AGAR) for 2022/23;
11. **Responsible Financial Officer's Verbal Report**
12. **Town Clerk's Verbal Report**
13. **Date and time of Next Meeting**
18:30 on Tuesday 5 September 2023 at the Town Hall.



Caroline Nash
Town Clerk