

STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES COMMITTEE 14 February 2023

Meeting started: 6:30pm Meeting ended: 7:38pm

Present:

Councillors:

The Mayor	Cllr How (Chair)
Cllr J Fradgley	Cllr Jackson
Cllr Mackenzie	Cllr Coles
Cllr Vos	

Clerk: Admin Officer, Finance and Facilities Officer and Health and Safety Consultant (Richard Lees)

Press: No members of the press were present

Public: No members of the public were present

44. Apologies

Apologies were received from Cllr Rolfe and Cllr Taylor and accepted for the reasons given.

45. Declarations of Interest

Declarations of interest were received from Cllr J Fradgley as a member of Stratford in Bloom Committee. She did not participate in Agenda item 9(b).

46. To receive written requests for dispensation for disclosable pecuniary interests

None.

47. To grant any requests for dispensation as appropriate

None.

48. Public Participation

There was no public participation.

49. To approve the draft minutes of the Community Services Meeting held on 6 December 2022

It was Proposed, Seconded and

RESOLVED: That the Draft Open Minutes of the Community Services Committee Meeting held on 6 December 2022 be approved as a correct record.

50. To approve the draft notes of the Website, Social Media and Newspaper Panel meetings held on 17 January 2023

It was Proposed, Seconded and

RESOLVED: That the notes from the Website, Social Media & Newsletter Panel Meeting held on 17 January 2023 be adopted.

51. To approve the draft notes of the Environmental Strategy Panel held on 2 November 2022

It was Proposed, Seconded and

RESOLVED: That the notes from the Environmental Strategy Panel on 2 November 2022 be adopted.

52. Budget Review

The Report was noted.

53. To consider further works required at the Cemetery Chapel

A discussion was held with input from Richard Lees regarding the further proposed works to the Cemetery Chapel. Photographs were tabled at the meeting identifying these further works.

The Health and Safety Officer advised that a Quinquennial Report will be undertaken when the platform equipment is available for the Construction Consultant (David Bishton) to view the building and report on further works required.

The Committee questioned how much revenue came from the mobile phone mast situated on the bell tower of the Chapel. The Finance and Facilities Officer will look into this figure and will bring it back to the next meeting.

It was Proposed, Seconded and

AGREED: To accept the table of costs detailed in the Town Clerk's Open Report (points 3-5) and to allow further costs of up to £10,000 for remaining unagreed works and for the Quinquennial Report to be documented as soon as possible.

54. To consider the further support requested by Stratford in Bloom (SIB)

It was Proposed, Seconded and

AGREED: That Hatton Rock would be used to store SIB equipment (poles etc) in kind in lieu of additional grant funding being awarded to SIB. SIB will cover overtime costs of the Open Spaces Team and this will be paid accordingly.

55. To consider the need for additional general waste/dog bins in Wards

A discussion was had regarding bins within the town.

It was Proposed, Seconded and

AGREED: That the Town Clerk should request a list of bins owned by the Town Council and the frequency of which these bins are serviced. This information is to be circulated by email to the Committee before the next Community Services meeting in April (4 April 2023). The Town Clerk is requested to also determine the Town Council's statutory duty regarding street furniture within the town boundaries.

Date of Next Meeting

The next meeting will be held at the Town Hall on 4 April 2023 at 6.30pm.

The Chairman declared the meeting closed at 7.38pm