

STRATFORD-UPON-AVON TOWN COUNCIL

CIVIC HERITAGE AND EVENTS COMMITTEE

15 March 2022

Minutes **Pages 1-5**

Present:
Councillors:

Alcock	
Cleeve	Taylor (Mayor) .
J Fradgley	Vos
Rolfe (Chairman)	Warren-Howles

Clerk: Civic Officer
The Town Clerk was present for part of the meeting
Press: None present
Public: None

58) Apologies

Apologies were received from Councillor Curtis
Councillor Wall was absent

59) Declarations of Interest

Cllr's Alcock, Cleeve and Rolfe declared an interest in Agenda item 9.6 minuted as 69. Cllr Vos declared an interest in Agenda item 9.1 minuted as 66.

60) To receive written requests for dispensation for disclosable pecuniary interests

None were received.

61) To grant any requests for dispensation as appropriate

There were no verbal requests for dispensation.

62) Public Participation

None were present.

63) To approve the draft minutes of the Civic Heritage and Events Meeting held on 4 January 2022

It was Proposed, Seconded and

RECOMMENDED: That the draft open minutes of the Civic Heritage & Events Meeting held on 4 January, be approved as a correct Record.

64) To approve the draft notes of the Market Forum sub-group held on 23 February 2022

It was Proposed, Seconded and unanimously

RECOMMENDED: That the draft open notes of the Market Forum sub-group meeting held on 23 February, be approved as a correct record.

65) To approve the draft notes of the Website, Social Media and Newsletter sub-group held on 8 March 2022

It was Proposed, Seconded and unanimously

RECOMMENDED: That the draft open notes of the Website, Social Media and Newsletter sub-group meeting held on 8 March be approved as a correct record.

66) Promoting the Town Hall as a Wedding Venue

Members considered there was insufficient detailed information in the briefing document to determine whether to engage with the external wedding and events company (although it was understood that at this stage the Committee were only being asked to determine whether they wished to put the Town Hall on a more commercial footing.

After much consideration it was Proposed, Seconded and

RESOLVED: That the events company be requested to attend a no-obligation meeting of the Civic Heritage & Events Committee to explain the concept in more detail. The Committee would then determine if such a service should be implemented, which would then be conducted in accordance with Standing Orders and Finance Regulations appertaining to the tendering process and with the full knowledge and consultation of members of staff.

66) Mayor Making, Civic Dinner and Civic Sunday

To report was noted.

67) Shakespeare's Birthday Celebrations

- *Conferment Ceremony Invitation List*

It was Proposed, Seconded and Unanimously

RECOMMENDED: Subject to space being available in the Chamber, that the current invitation list should be amended to include Past Mayor's, Mayoress/Consorts, Town Councillors partners and the Chairman of the Youth Town Council.

- *Shakespeare Birthday Luncheon Tickets*

It was further Proposed, Seconded and Unanimously

RECOMMENDED: That the Mayor should claim the full cost of the tickets for the Shakespeare Birthday luncheon from the Civic expenses budget.

68) Platinum Jubilee update

The Task and Finish Group continues to meet on a regular basis, and a robust plan for the Platinum Jubilee in June is being developed.

Amongst the main initiatives being discussed are:

- The Party in the Park

Local schools have been invited to contribute towards the entertainment. A small sub-group consisting of Cllr's Rolfe and Alcock, assisted by Lisa Cowley, are monitoring the response so far which is encouraging, and will be coordinating the schedule for the afternoon.

- Carpets for the Queen

The wildflower carpets, measuring 2 metres x 1 metre will be positioned within the Town Council Wards, on areas of open grass land e.g., wide verges, corners of roads. A list of areas has been drawn up by the Councillors and landowners have been contacted for their agreement.

Town Councillors have been discussing this initiative with Community Groups and residents in their wards to establish that they are happy to own the project and take care of their own mini-meadow carpet.

The report was noted.

69) Planting of the Platinum Jubilee Tree

The Mayor planted a Cherry tree in the Cornmarket on 11 March in support of the Queen's Green Canopy for the Platinum Jubilee.

69) Christmas Lights Switch-On 19 November

The report was noted, although important questions were raised which made it not possible to approve the plans being tabled. Another meeting of the Christmas Lights sub-group is to be arranged, although the date for the meeting has yet to be confirmed.

It was Proposed, Seconded and unanimously

RECOMMENDED: To defer any further discussion until the May meeting when more details available.

70) Civic Diary 2022-2023

It was Proposed, Seconded and unanimously

RECOMMENDED: To approve and adopt the Civic Diary for the Year 2022-2023.

71) Town Hall Proposed Fees from April 2022

Following a brief discussion, it was Proposed, Seconded and Unanimously

RECOMMENDED: To approve and adopt the proposed tariffs for the Town Hall, making sure that in future we refer to 'prices from' and that they could be 'subject the change'.

It was further recommended to return the tariffs structure to Town Hall Fees Task and Finish Group for further deliberation.

72) Date of the Next Meeting

Tuesday, 10 May 2022 at 6:30pm at the Town Hall.

The Chairman declared the meeting closed at 8:00pm