

STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES COMMITTEE 17 October 2023

Meeting started: 6:30pm Meeting ended: 8:09pm

Present:

Councillors:

The Mayor	Cllr Cleeve
Cllr Coles	Cllr MacDonald
Cllr Petrovic	Cllr Smith
Cllr Vos	

Clerk: Admin Officer

Press: No members of the press were present

Public: No members of the public were present

12. Apologies

Apologies were received from Cllr Rashwan and noted for the reasons given.

13. Declarations of Interest

Declarations of interest were received from Cllr Kate Rolfe for Stratford upon Avon Christmas Lights and Stratford in Bloom and Cllr Louisa Smith for Christmas Lights.

14. To receive written requests for dispensation for disclosable pecuniary interests

None.

15. To grant any requests for dispensation as appropriate

None.

16. Public Participation

There was no public participation.

17. To approve the draft minutes of the Community Services Meeting held on 4 July 2023

It was Proposed, Seconded and

RESOLVED: That the Draft Open Minutes of the Community Services Committee Meeting held on 4 July 2023 be approved as a correct record.

18. To approve the meeting notes of the Website, Social Media & Newsletter Panel held on 15 August and 12 September 2023:

It was Proposed, Seconded and

RESOLVED: That the meeting notes of the Website, Social Media & Newsletter Panel held on 15 August and 12 September 2023 were approved.

19. To approve the meeting notes of the Environmental Strategy Panel held on 1 March 2023:

It was Proposed, Seconded and

RESOLVED: That the meeting notes of the Environmental Strategy Panel held on 1 March 2023 were approved.

20. Budget Review

The accounts tabled at the meeting was noted.

21. To consider the Initiatives Application from Slate Events

Further to the application from Slate Events, a further information report was tabled at the meeting to give the Committee more details to support the application.

It was Proposed, Seconded and

RESOLVED: To invite Kate Livingston of Slate Events to an extraordinary meeting on a date to be agreed for her to present an information

plan where she is clear and transparent about her business.

To include a record of her accounts and references from other organisations for events she has been involved with.

To outline the scope of the event and provide evidence that she has funding to match what we may provide.

To provide evidence of trading under the name of Slate Events and is this a limited company.

22. To consider the Initiatives Application from Stratford upon Avon Christmas Lights Co Ltd

After much discussion regarding the provision of Christmas Lights within the town and with it being their 40th Anniversary.

It was Proposed, Seconded and

RESOLVED: That the Town Council accept their application and allocate £30,000 towards their initiative.

In an emergency, an additional £5,000 could be made available if required and if the Town Council's budget allows and is subject to the need of the organisation.

23. To consider the Initiatives Application from Stratford in Bloom

It was noted how fabulous the planters have looked around the town this summer. Regarding the application:

It was Proposed, Seconded and

RESOLVED: That the Town Council would require a full breakdown of costs and understand other ways the organisation raise funds for income before a decision is made on contributing towards their application.

24. To consider the current Terms of Reference of the Community Services Committee

The Terms of Reference of the Committee were approved, subject to the following amendments:

6.2 the expenditure limit should read £1,000

10.2 should read:

10.2 In exceptional circumstances and only at the request of the Chairman and with the agreement of the Town Clerk the RFO or Finance & Facilities Officer may attend Committee meetings when budgetary or financial issues are under review.

25. To consider a quotation from Barbers Flooring for new Town Hall stair carpet

It was Proposed, Seconded and

RESOLVED: To accept the quotation for replacing the stair carpet at the Town Hall. Samples to be requested for final decision.

26. To consider the quotation provided for kerbing at the Cemetery

After much discussion, it was Proposed, Seconded and

RESOLVED: That two further quotations should be sought regarding necessary kerbing works. The Cemetery Foreman will be invited to the next Community Services meeting to provide the Committee with a priority list of the works to include health and safety aspects versus cosmetic need.

27. To consider the request to provide a Dog Waste Bin on West Green Drive

Following a residents survey, the results were equal for and against the provision of a new bin. The Committee discussed the provision and after discussion it was thought it would be better to wait to assess the demand once the new houses in the area have been built.

Date of Next Meeting

The next meeting will be held at the Town Hall on 5 December

2023 at 6:30pm.

The Chairman declared the meeting closed at 8:09pm