

STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES COMMITTEE 6 December 2022

Minutes Pages 1-4

Present:
Councillors:

The Mayor	Cllr How (Chair)
Cllr J Fradgley	Cllr Taylor
Cllr Rolfe	Cllr Mackenzie
Cllr Vos	

Clerk: Finance and Facilities Officer

Press: No members of the press were present

Public: No members of the public were present

32. **Apologies**

Apologies were received from Cllr Coles and Cllr Jackson and accepted for the reasons given.

33. **Declarations of Interest**

Declarations of interest were received from Cllr Rolfe as a member of Christmas Lights Committee and Cllr J Fradgley as a member of Stratford in Bloom Committee. They did not participate in Agenda item 9.1.

34. **To receive written requests for dispensation for disclosable pecuniary interests**

None.

35. **To grant any requests for dispensation as appropriate**

None.

36. **Public Participation**

There was no public participation.

37. To approve the draft minutes of the Community Services Meeting held on 25 October

It was Proposed, Seconded and

RESOLVED: That the Draft Open Minutes of the Community Services Committee Meeting held on 25 October, 2022 be approved as a correct record.

38. To approve the draft notes of the Website, Social Media and Newspaper Panel meetings held on 25 October and 22 November 2022

It was Proposed, Seconded and

RESOLVED: That the notes from the Website, Social Media & Newsletter Panel Meeting held on 25 October and 22 November 2022 be adopted.

The Committee asked for it to be noted that the latest newsletter looks fantastic.

39. To approve the draft notes of the Environmental Strategy Panel held on 2 November 2022

It was Proposed, Seconded and unanimously

RESOLVED: That the notes from the Environmental Strategy Panel on 2 November 2022 be adopted.

- 40.1 Budget Review

The Report was noted.

- 40.2 The Draft Budget for 2023-2024

A query was raised regarding the Subscription listing in the second draft budget (Appendix C) with a budget amount of £6700. After the meeting The Finance and Facilities officer passed this query on to the RFO.

The budget figure in the second draft is calculated based on the YTD figure for 2022-23 (i.e. first 6 months, so full year's budget was doubled).

However, looking at previous activity, most of the expenditure is usually incurred in the first half of the financial year, so doubling the YTD figure is NOT necessary. This figure will be reduced in the next draft by up to £3,000.

Stratford District Council will be sending the Town Council the tax base shortly which will give a final amount to what is expected in the precept to be received.

A discussion on amenities was had. The chair asked that if bins in wards are required these requirements are made as soon as possible. A concern was made on the new housing estates in Stratford whether the District Council had made provisions for bins, grit bins and bus stops. The Chair will raise this with Street Scene at the District Council.

After much discussion it was Proposed, Seconded and

AGREED to add £2000 to the Amenity (Bins and Bus Shelters) budget 2023/24

40.3 Initiative Applications

After much discussion it was Proposed, Seconded and

AGREED To cap the agreed initiative amount of £25,000 for Stratford in Bloom and Christmas Lights.

The committee discussed at a later date if the Town Council's budget allowed to add more to the initiatives they would evaluate.

41. Memorial Stone Repair and Cleaning in the Remembrance Garden.

It was Proposed, Seconded and

AGREED To accept the quotation for the repair and cleaning to the memorial stones in the Remembrance Garden. This amount will be taken out of the existing Cemetery budget.

42. God Save The King Inscription

It was Proposed, Seconded and

AGREED

To keep the inscription in its existing state and review the condition of it over time.

43. Date of Next Meeting

The next meeting will be held at the Town Hall on 14 February 2022 at 6.30pm.

The Chairman declared the meeting closed at 7.30pm