

STRATFORD-UPON-AVON TOWN COUNCIL

CIVIC HERITAGE AND EVENTS COMMITTEE MEETING

2 November 2021

Minutes **Pages 1 –4**

Present:
Councillors:

Alcock	Rolfe
Cleeve	Taylor (Mayor)
J Fradgley	Vos

Clerk: Civic Officer
Press: None present.
Public: None

24) Apologies

Apologies were received from: Councillors Curtis, Vos, Wall and Warren-Howles.

25) Declarations of Interest

None were received.

26) To receive written requests for dispensation for disclosable pecuniary interests

None were received.

27) To grant any requests for dispensation as appropriate

There were no verbal requests for dispensation.

28) Public Participation

None were present.

- 29) To approve the draft minutes of the Civic Heritage and Events Pre-Decision/Discussion Consultation Meeting held on 14 September 2021

It was Proposed, Seconded and

RECOMMENDED: That the draft open minutes of the Civic Heritage & Events Pre-Decision/Discussion Consultation Meeting held on 14 September 2021, be approved as a correct record.

- 30) To approve the draft notes of the Website, Social Media and Newsletter sub-groups held on 21 September and 19 October 2021

It was Proposed, Seconded and unanimously

RECOMMENDED: That the draft open notes of the Website, Social Media and Newsletter sub-group meeting held on 21 September and 19 October 2021 be approved as a correct record.

- 31) To approve the draft notes of the Market Forum held on 27 September

It was Proposed, Seconded and unanimously

RECOMMENDED: That the draft open notes of the Market Forum meeting held on 27 September 2021 be approved as a correct record.

Members noted that no election for the position of Deputy Chairman had taken place at the recent Market Forum meeting.

- 32) Remembrance Sunday -14 November

The illuminated poppies are now on display in Church Street on Elizabeth House for this year's Remembrance Commemoration. The Civic Officer confirmed that the display would return to the Town Hall in 2022.

33) 600th Anniversary Tree - Guild Chapel

The Civic Officer confirmed that the planter would be delivered towards the end of November. A low-key event could then be arranged for the unveiling of the plaque.

34) Task and Finish Group – Queen’s Platinum Jubilee

A virtual meeting was held on 2 November at which concerns were raised regarding ensuring that the Council didn’t end up coordinating and organising all the jubilee festivities planned in Stratford-upon-Avon.

A further meeting has been arranged for 19 November at 10:00am, to bring together representatives from Stratford Town Trust, RSC, SBT, LSD, Escape Arts, SDC and Stratforward to receive details about other jubilee plans under consideration

35) Christmas Lights Switch-On

Members were concerned that any additional activities planned to herald the moment the lights are switched on and the arrival of Father Christmas should not be initiated. Although large crowds usually gather, with current Covid infection rates, nothing should be added to extend the time the public are gathering.

It was Proposed, Seconded and Unanimously

RECOMMENDED: To request the Kings Brass to play a fanfare heralding the moment the lights are switched on

It was further Proposed, Seconded and

RECOMMENDED: To request that the choir and musicians perform We Wish You a Merry Christmas prior to the arrival of Father Christmas

36) Victorian Christmas Market 9 – 12 December

Following a short discussion:

It was Proposed, Seconded and unanimously

RECOMMENDED: That polar bear display should be sited in the entrance of Debenhams, and that a position should be sought in Wood Street, near to the carousel, for the reindeer and sleigh, following consultation with Dermot McGillicuddy at LSD for a suitable location.

37) Celebration of Mayoralty

The event on the 26 November will be the first formal occasion in the Town Hall since the Civic Dinner in 2019. Members hoped that it would be a Black-Tie occasion and the guests would be encouraged to dress accordingly.

38) Budget Review 2021 -2022

Members began the budget review, although the RFO was arranging a meeting on the 18 November to discuss the budget in detail with the committee chairs.

It was therefore Proposed, Seconded and Unanimously

RECOMMENDED: To reduce the contribution towards the Shakespeare Celebrations to £20.000

It was further Proposed, Seconded and Unanimously

RECOMMENDED: To reduce the Mayor's Travelling allowance by £1.000

39) Naming of the Polar Bears

Due to the personal nature of this agenda item, it was agreed to discuss it in confidential session.