

STRATFORD-UPON-AVON TOWN COUNCIL

Personnel Committee

6 December 2022

Minutes

Present:
Councillors:

Alcock	Mackenzie
Dowling	Voz
I Fradgley	Warren-Howles
How	

Clerk: Town Clerk
Press: None
Public: None

44) **Apologies**

There were no apologies.

45) **Declarations of Interest**

There were no declarations of interest.

46) **To receive written requests for dispensation for disclosable pecuniary interests**

There were no written requests for dispensation.

47) **To grant any requests for dispensation as appropriate**

There were no requests.

48) **Public Participation**

There were no members of the public present.

49) **Minutes of the Personnel Committee Meeting held on 4 October 2022**

It was Proposed, Seconded and

RESOLVED: That the Minutes of the Personnel Committee Meeting held on 4 October 2022 be approved as a correct record.

50) **Staffing levels**

The Committee was pleased to learn that the new Responsible Financial Officer was settling in following her recent appointment and took note of the existing staffing levels.

51) **Remuneration**

Members noted that the 2022/23 pay award had recently been settled.

52) **Budget 2023/24**

The Finance and Audit Committee had requested that this Committee re-considered the initial draft of the Budget for 2023/24, with regard to the budget headings which fell under the remit of this Committee.

Members acknowledged the reason for the request but were unable to identify any further savings from this Committee.

In view of the confidential nature of the business to be transacted, the Chairman proposed and it was AGREED to move the meeting into Confidential Session. The minutes, in part, relating to the outcome of the business transacted are open and recorded below.

53) **Sickness Absence**

The report was noted.

54) **Request for Part-time working**

A request for part-time working was considered.

Exempt Minute – for member of the Council only.

55) **Date of next meeting**

It had been necessary to change the next meeting date of the Committee and this would now take place on 7 March 2023 at 5.00 pm.

The Chairman declared the meeting closed at 5.00pm

