



**PUBLIC NOTICE**  
**PLANNING CONSULTATIVE COMMITTEE MEETING**

**STRATFORD-UPON-AVON TOWN COUNCIL**  
**Planning Consultative Committee Meeting**  
**Tuesday 30 August, 2022**  
**6:30pm**  
**Town Hall**

Members of the Committee are requested to attend:

|                      |                                                                                              |
|----------------------|----------------------------------------------------------------------------------------------|
| Planning Consultant: | Mr Neil Pearce, Avon Planning Services                                                       |
| Clerk:               | Mrs Margo Galvin                                                                             |
| Councillors:         | D Curtis, W Dowling, J Fojtik, I Fradgley, J Fradgley, R Harding, T Jackson, T Lee, K Taylor |

Members of the public may attend the meeting if they specifically wish to speak in Public Participation but must register before 12 noon the day before the Town Council Meeting. If you wish to register, please email [lisa.campion@stratford-tc.gov.uk](mailto:lisa.campion@stratford-tc.gov.uk) or telephone the Town Council on 01789 269332.

Although members of the public may attend the Planning Consultative Committee meeting, owing to the ongoing COVID-19 pandemic, social distancing is still recommended. Please wear your masks whilst moving around the building. They may be removed once seated. The Anti-Chamber has been set aside for you to gather prior to the meeting.

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode.

**PROCEDURE FOR CONSIDERATION OF APPLICATIONS**

*Please note that this is not an open forum; it is a meeting of the Council's Planning Consultative Committee (PCC) at which the public is welcome to watch and listen and may address the Committee for up to 15 minutes, 3 minutes per person on non-agenda items during public participation. Thereafter, questions cannot be taken from the audience and only those who have already registered to speak will be allowed to do so.*

*If you wish to speak at a PCC meeting, you must register with the Town Council's Planning Clerk, Lisa Campion, on 01789 269332 or by emailing [lisa.campion@stratford-tc.gov.uk](mailto:lisa.campion@stratford-tc.gov.uk) by 12:00 noon one working day before the meeting. If you wish to support your speaking time with a presentation, you need to provide it by email at least 30 minutes before the meeting. No other material is to be circulated during the meeting. You should also ensure that documents submitted do not*

*incorporate any personal information, including faces or vehicle registration numbers in photographs.*

### **THIS MEETING WILL BE AUDIO RECORDED**

At the start of the meeting the Chairman will confirm the meeting is being recorded. Therefore, by entering the meeting, you are consenting to being recorded and to the possible use of this recording in listening for clarification of what has been said or used for training purposes. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's Privacy Statement.

It is requested that the audience respects the Committee and allows the meeting to progress in accordance with the procedure described below and without interruption.

Welcome to this meeting of the Town Council's Planning Consultative Committee.

The Chairman will introduce the application and then ask the Council's Planning Consultant to give a detailed explanation of the application.

The names of those people who have registered to speak on the application will be called in the following order:

1. Objectors; (3 minutes)
2. Supporters; (3 minutes)
3. The applicant or their agent (3 minutes).
4. Ward members not on the Committee (3 minutes)

After each speaker has finished, the Chairman will ask if the Committee has any questions to be put. Committee Members will then have the opportunity to ask for further information or clarification following which the debate will be opened up to the Committee. The Planning Consultant will be asked to comment if necessary.

Finally, the Committee will be asked to take a decision on the application, and this will take the form of a motion from a Councillor to GRANT or REFUSE or make NO REPRESENTATION substantiated by valid planning reasons. The motion will then be seconded by another Councillor. The Chairman will then request that Councillors vote on the motion by using a show of hands.

Once the decision has been made, the Planning Consultant will electronically enter the decision and reasoning onto the District Council's planning portal using the delegated authority of the Town Clerk. Once the Councillors have agreed the wording, it will be formally sent to the District Council. The Chairman will then call the meeting to order and move to the next agenda item.

### **AGENDA**

1. **Apologies for Absence;**
2. **Declarations of interest on items on the Agenda;**

3. **To receive written requests for dispensation for disclosable pecuniary interests** (if any);
4. **To grant any requests for dispensation** as appropriate;
5. **Consultation Presentation on Pre-Planning Applications** if any;
6. **Public Participation** of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
7. **To approve draft Open Minutes of the Planning Consultative Committee Meeting** held on 2 August 2022;
8. **Town Clerk's Open Report**
  - 1) **List of Planning applications deferred from Chairman's Actions meeting** on 24 August 2022 with any items deferred from Additional Chairman's Actions meeting on 29 August, 2022.
  - 2) **To note Action by Town Clerk** after consultation with Chairman, Deputy Chairman (or their substitutes) & Avon Planning Services on 24 August, 2022.
  - 3) **Street Trading and Licensing Applications**
    - 3a. Street trading applications pertinent to the Town Council;
    - 3b. Licensing Applications.
  - 4) **Notices of Decision** (for information only);
  - 5) **Any Other Business**
    - 5a) Stratford upon Avon South East – Settlement Design Analysis Consultation
9. **Chairman's Verbal Report** – for information only;
10. **Requests for Alterations of Recommendation** – for information (if any);
11. **To register, when necessary, a representative** from the Planning Consultative Committee to attend the Stratford District Council Planning Meetings on 14 and 28 September, 2022 at 6:00pm;

12. **To appoint substitutes** for the next Chairman's Actions on 21 September 2022, if required;

**Date of next meeting: Tuesday 27 September, 2022 at 6:30pm**

Caroline Nash  
**Town Clerk**  
24.8.2022