

**STRATFORD-UPON-AVON TOWN COUNCIL MEETING
TUESDAY 31 JANUARY 2023
6:30PM – TOWN HALL**

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests on items on the Agenda**
- 3. To receive written requests for dispensation** for disclosable pecuniary interests (if any)
- 4. To grant any requests for dispensation** as appropriate
- 5. Public Participation** (Subject to a time limit of 15 minutes)
To receive any questions from the public
- 6. Mayor's Announcements**
- 7. To Approve Draft Open Minutes of Town Council Meeting** held on 22 November 2022.
[22 November 2022](#)
- 8. To Adopt Open and Draft Minutes of the Planning Consultative Committee Meetings** held on 8 November 2022 and 10 January 2023
[8 November 2022 10 January 2023](#)
- 9. To Adopt the Open Minutes of the Finance Committee Meeting** held on 15 November 2022.
[15 November 2022](#)
- 10. To Adopt the Draft Open Minutes of the Personnel Committee Meeting** held on 6 December 2022.
[6 December 2022](#)

11. To Adopt the Draft Open Minutes of the Community Services Committee Meeting held on 6 December 2022.

[6 December 2022](#)

12. Adopt the Open Minutes of the Civic Heritage and Events Committee Meeting held on 1 November 2022

[1 November 2022](#)

13. To Adopt the Open and Draft Minutes of the Youth Town Council Meetings held on 29 September and 3 November 2022

[29 September 2022](#)

[3 November 2022.](#)

14. To Adopt the Notes of the Cemetery Extension Task and Finish Group Meetings held on 5 January 2023 **Appendix A**

15. Budget and Precept 2023/24

To consider the proposed Budget and precept for 2023/24. **Appendix B**

16. Town Clerk's Open Town Council Report **Appendix C**

- 16.1 Appointment of the Responsible Financial Officer
- 16.2 Appointment of Town Council representative to Outside Bodies –Stratford Town Transport Group
- 16.3 South Warwickshire Local Plan Issues and Options consultation
- 16.4 Cemetery Extension Task and Finish Group
- 16.5 Calendar of Meetings 2023/2024 **Appendix D**
- 16.6 Cemetery Chapel Repairs

18. Mayor and Deputy Mayor Elect 2023/24

To RECOMMEND that Councillor Catherine Lisbeth Rolfe (commonly known as Kate) be appointed Mayor Elect for 2023/24 subject to her re-election to office in May 2023.

To RECOMMEND that the Deputy Mayor post be filled after the May local elections at the Mayor Making/Annual Council meeting on 19 May 2023.

19. To receive update reports on Outside Bodies from the Councillors **Appendix E**

- Historic Buildings Trust – Councillor I Fradgley
- Stratford Town Trust – Councillor Jackson

16. Verbal Ward Reports to receive notification of important issues, for information purposes only, on issues affecting the town;

17. Town Clerk's General Verbal Report

For information only;

18. Date and Venue of next Town Council Meeting

The next meeting of the Town Council will be held at the Town Hall on Tuesday 28 March at 6:30pm.

Please note the Annual Town takes place on 2 March 2023 at 7.30pm

C E Nash

.....

Caroline Nash

Town Clerk

25.01.2023