



COMMUNITY SERVICES COMMITTEE

4 JULY 2023

6:30pm

TOWN HALL, SHEEP STREET, STRATFORD UPON AVON

Members of the Community Services Committee are hereby summoned to this meeting.

(Cllrs: Cleeve, Coles, MacDonald, Petrovic, Rashwan, Rolfe, Smith and Vos)

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. To elect the Chairman and Deputy Chairman of the Community Services Committee for the ensuing year 2023/2024;
2. To Accept Apologies for Absence;
3. Declarations of Interests on items on the Agenda;
4. To receive written requests for dispensation for disclosable pecuniary interests (if any);
5. To grant any requests for dispensation as appropriate;

6. The Community Services Committee will appoint one member from amongst their number to act as the liaison between the Committee and the Environmental Strategy Panel (ESP) and will provide feedback to the ESP Clerk on any environmental issues discussed by the Community Services Committee;
7. The Community Services Committee will appoint one member from amongst their number to act as the liaison between the Committee and the Website, Social Media & Newsletter Panel and will provide feedback to the Website, Social Media & Newsletter Panel Clerk on any issues discussed by the Community Services Committee;
8. Public Participation of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
9. To Approve Draft Open Minutes of the Community Services Committee Meeting held on 4 April 2023, already circulated;

[4.4.23](#)

10. Budget Review:

- a. To note Management Accounts for 2023 – 24 (Appendix A). A Budget Review will be tabled at the meeting.

11. Town Clerk's Open Report:

- a. Ballroom Chairs – to consider disposal of the chairs from Hatton Rock
- b. Visitor Survey – to note the response from Stratford District Council
- c. Holy Trinity Church – to consider a larger bin request for the churchyard

12. Town Clerk's verbal report (if any):

A copy of the Terms of Reference of the Community Services Committee are attached at Appendix B for reference only.

13. Date and Venue of Next Meeting:

The next meeting of the Community Services Committee will take place at 6:30pm on Tuesday 17 October 2023 at the Town Hall.



Caroline Nash
Town Clerk