



COMMUNITY SERVICES COMMITTEE

5 December 2023

6:30pm

TOWN HALL, SHEEP STREET, STRATFORD UPON AVON

Members of the Community Services Committee are hereby summoned to this meeting.

(Cllrs: Cleeve, Coles, MacDonald, Petrovic, Rashwan, Rolfe, Smith and Vos)

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. To Accept Apologies for Absence;
2. Declarations of Interests on items on the Agenda;
3. To receive written requests for dispensation for disclosable pecuniary interests (if any);
4. To grant any requests for dispensation as appropriate;
5. Public Participation of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);

6. To Approve Draft Open Minutes of the Community Services Committee Meeting held on 17 October 2023, already circulated;
[17.10.23](#)
7. To approve Draft Open Minutes of the Extraordinary Community Services Committee Meeting held on 7 November 2023, already circulated;
[7.11.23](#)
8. To Adopt Draft Notes of Sub-Group Meetings reporting to the Community Services Committee:
 - 8.1 Environmental Strategy Panel Meeting held on 11 October 2023 (Appendix A)
 - 8.2 There has been no Website, Social Media & Newsletter Panel Meeting held since September. The next meeting is scheduled for Tuesday 5 December 2023
9. Budget Review:
 - a. To note Management Accounts for a Budget Review 2023 – 24 (Appendix B).

Any budget lines that have specific requests against them and have been advised to the RFO have been included in the draft Budget. All other lines have been increased by inflation where appropriate.
10. Town Clerk's Open Report:
 - a. To consider additional information supplied by Stratford in Bloom in support of their Initiatives Application (Appendix C)
 - b. To consider additional quotes for the proposed kerbing works at the Cemetery (Appendix D)
 - c. To consider an increase to Cemetery Fees for 2024/2025 (Appendix E and Appendix F)
11. Town Clerk's verbal report (if any);
12. Date and Venue of Next Meeting;

The next meeting of the Community Services Committee will take place at 6:30pm on Tuesday 20 February 2024 at the Town Hall.

13. At the Conclusion of the meeting;

Members of the Committee are requested to consider the Town Council's revised Vision/Mission Statement, following consideration of this at Full Council on 28 November 2023.



Caroline Nash
Town Clerk