

STRATFORD-UPON-AVON TOWN COUNCIL

CIVIC HERITAGE AND EVENTS COMMITTEE

11 March 2025

Meeting commenced: 6:30pm Meeting ended: 7:55pm

Present:
Councillors:

Harding	Rolfe
Hunter	Vos
McNaught-Barrow	
Petrovic	

Clerk: Civic Officer
Press: None
Public: None

The Town Clerk, Richard Lees (Health and Safety Advisor) and Kate Livingston (Slate Events) were also present

49 Apologies

Apologies were received from Councillors Duck and Rashwan and accepted for the reasons given.

50 Declarations of Interest

None were received.

51 To receive written requests for dispensation for disclosable pecuniary interests

None were received.

52 To grant any requests for dispensation as appropriate

None were received.

53 Public Participation of non-agenda items

There were no other public present.

54 To approve the draft Minutes of the Civic Heritage and Events Meeting held on 21 January 2025

It was Proposed, Seconded and

RESOLVED: That the draft Minutes of the Civic Heritage and Events Committee held on 21 January 2025, be approved as a correct record.

55 To approve the Minutes of the Website, Social Media and Newsletter held on 18 January and 21 February 2025

Councillor Hunter advised members that the new web site, created by Parish Online, would be up and running before the end of April and that it would include an interactive ward map. Following this update, it was

It was Proposed, Seconded and

RESOLVED: That the draft Minutes of the Website, Social Media and Newsletter sub-group held on 18 January and 21 February 2025, be approved as a correct record.

56 Town Clerks Open Report

56a Shakespeare Birthday Celebrations

Kate Livingston gave a verbal presentation affording members a greater degree of information, further to a written report, which was noted.

Due to the confidential nature of the business to be discussed regarding the SAG meeting

It was Proposed, Seconded and

RESOLVED: To take agenda item 56b in confidential session

57 The Birthday Celebrations DRAFT programme

The Draft programme was approved and noted.

58 Commemorating VE Day - 8 May 2025

The written report regarding the commemoration of VE Day on 8 May 2025 was accepted and noted.

59 **Volunteers Reception 25 April**

It was noted that the arrangements are in hand and that invitations will be issued shortly.

60 **Shakespeare's Schools Day**

The update was noted.

61 **Town Hall Commercial Management Proposal**

Following the recommendation of the Finance Committee

It Proposed, Seconded and

RESOLVED: That the proposal to create a reserve for Town Hall Commercial Management be approved, and that this could be used for improvements relating to Town Hall hire. This would be funded by any end of year surplus for Town Hall Commercial Management, with a percentage of this used for local initiatives or similar.

62 **Mayor Making, Civic Dinner and Civic Sunday**

Arrangements for Mayor Making, the Civic Dinner and Civic Sunday were all in hand. As previously agreed, the Council will meet at the Parish Centre to robe from 9:30am, all other guests would be invited to go straight to church for the 10:00am service.

No road closures would be in place, so the Civic procession would return to the Town Hall for a Civic Reception via the Theatre Gardens and Sheep Street.

The report was noted.

63 **Supply of Past Mayor, Mayoress/Consort Insignia**

The five-year supply of Mayoress/Consort insignia had been exhausted, with only one Past Mayor's badge remaining in stock. A quotation had been obtained from Fattorini Limited. However the replacement cost for the insignia had now become quite substantial.

Members expressed concern over these costs and requested that the Civic Officer explore more cost-effective alternatives. Given the intricate design of the Mayoress/Consort badge, which contributes to its expense, it was suggested that a single badge design be adopted for future use. This badge could be worn on a blue ribbon for Past Mayors and a red

ribbon for Mayoress/Consorts, helping to reduce costs while maintaining tradition

It was Proposed, Seconded and

RESOLVED: That the Civic Officer investigate a less expensive alternative, either from the current suppliers or an alternative company.

64 **Date of the next meeting**

Tuesday 8 July in the Town Hall at 6:30pm.

Chair: *Date:*