



STRATFORD-UPON-AVON TOWN COUNCIL MEETING

1 April 2025

6:30pm AT THE TOWN HALL

All Members of the Council are hereby summoned to this meeting.

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

- 1. To Accept Apologies for Absence**
- 2. Declarations of Interests (on items on the Agenda)**
- 3. To receive written requests for dispensation**
- 4. Presentation**

To receive a briefing from Rachel O'Connor-Boyd, interim CEO at Shakespeare Birthplace Trust on the recent and upcoming activities of the Trust.

- 5. Public Participation** on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker).

6. **Mayor's Announcements**
7. **To Approve the Minutes of the Council meeting held on 7 January 2025**
[7 January 2025](#)
8. **To adopt the Draft Open Minutes of the Finance and Audit Committee Meetings held on 28 January and 4 March 2025**
[28 January 2025](#)
[4 March 2025](#)
9. **To adopt the Draft Open Minutes of the Planning Consultative Committee Meeting held on 4 February 2025**
[4 February 2025](#)
10. **To adopt the Draft Open Minutes of the Community Services and Environment Committee meeting held on 18 February 2025**
[18 February 2025](#)
11. **To adopt the Draft Open Minutes of the Civic, Heritage and Events Committee Meetings held on 21 January and 11 March 2025**
[21 January 2025](#)
[11 March 2025](#)
12. **To adopt the Draft Open Minutes of the Personnel Committee Meeting held on 11 February 2025**
[11 February 2025](#)
13. **Town Clerk's Open Report**
 - 1) **Devolution and its Impact on Town and Parish Councils**
To consider the update and to establishing a Working Group
 - 2) **Highways Community Action Fund**
To consider the scheme
 - 3) **Purchase of land - additional allotment space**
To consider the suggestion of purchasing land
 - 4) **Town Website**
To consider hosing a Town Website

14. To receive update reports on Outside Bodies from Councillors.

Stratford upon Avon - Sarah Summers CEO Town Trust
Stratfords of the World - Councillor Cleeve
Two Shires Greenway - Councillor Albion

15. Verbal Ward Reports to receive notification of important issues, for information purpose only, on issues affecting the town.

16. Town Clerk's Verbal Report
For information only.

17. Date and time of Next Meeting –

The Annual Meeting and Mayor Making will be held at the Town Hall on Friday 16 May 2025 at 12noon.

C Nash

Caroline Nash
Town Clerk