

**STRATFORD UPON AVON TOWN COUNCIL
CIVIC, HERITAGE AND EVENTS
11 March 2025**

Members of the Civic Heritage and Events Committee are hereby summoned to this meeting.

Cllrs: Duck, Harding, Hunter, McNaught-Barrow, Petrovic, Rashwan, Rolfe and Vos

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

AGENDA

1. **Apologies for Absence.**
2. **Declarations of Interests** of items on the Agenda.
3. **To receive written requests for dispensation** for disclosable pecuniary interests (if any).
4. **To grant any requests for dispensation** as appropriate.
5. **Public Participation** of non-agenda items (subject to a time limit of 15 minutes).
6. **To Approve the Draft Minutes** of the meeting of the Civic, Heritage & Events Committee held on 21 January 2025.
7. **To Approve the Draft Notes** of the Website, Social Media and Newsletter sub-group held on 18 January and 21 February 2025
8. **Town Clerk's Open Report**
Pages 1-4 and Appendices A, B and C
 - 8a **Shakespeare Birthday Celebrations 2025**
 - **To receive an update regarding the event**
 - 8b
 - **To receive an update regarding the SAG**

8c Update by Kate Livingston

- **To note the report and put questions to Kate Livingston**

8d Draft Programme for the 26 April

- **For information**

9 Commemorating VE Anniversary

- **The note arrangements for 8 May**

10 Volunteers Reception Invitation List - Friday 25 April

- **To note that arrangements are in hand**

11 Shakespeare Schools Week 28 March

- **To note the update**

12 Town Hall Commercial Management Proposal

- **To approve the recommendation of the RFO regarding the reserve for Town Hall Commercial Management**

13 Mayor Making, Civic dinner and Civic Sunday

- **To note the report**

14 Supply of Past Mayor, Mayoress/Consort Badges

- **To review the options**

15. **Date of Next Meeting - Tuesday 8 July 2025 at 6:30 pm**