



STRATFORD-UPON-AVON TOWN COUNCIL

COMMUNITY SERVICES AND ENVIRONMENT COMMITTEE

Tuesday 24 June 2025

Meeting commenced: 6:30pm Meeting ended: 7:37pm

Minutes

Present

Councillors:

J Fradgley	MacDonald
McNaught Barrow	Petrovic
Rashwan	Rolfe
Vos	

Clerk:	Victoria Flynn
Press:	None present
Public:	None present

1. Appointment of Chair and Deputy Chair for the municipal year

It was unanimously agreed that Councillor McNaught Barrow be elected as the Chair and Councillor Rolfe as Deputy Chair.

RESOLVED	That Councillor McNaught Barrow be appointed Chair of the Community Services & Environment Committee for 2025/26.
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RESOLVED	That Councillor Rolfe be appointed Deputy Chair of the Community Services & Environment Committee for 2025/26
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2. Apologies

Apologies were received from Councillors Coles and Smith and were accepted for the reasons given.

3. Declarations of Interest

None were declared.

4. To receive written requests for dispensation for disclosable pecuniary interests

None were received.

5. **To grant any requests for dispensation as appropriate**

None were received.

6. **Public Participation**

There was no public participation.

7. **To approve the draft Minutes of the Community Services and Environment Committee held on 18 February 2025**

It was Proposed, Seconded and

RESOLVED: That the Minutes of the Community Services and Environment Committee Meeting held on 18 February 2025 be approved as a correct record.

8. **To adopt the draft notes of the Climate Change Group Meeting held on 26 March 2025**

These were not available and would be submitted to the next meeting.

9. **To adopt the draft notes of the Website, Social Media & Newsletter Panel held on 14 March and 23 May 2025**

It was Proposed, Seconded and

RESOLVED: That the draft notes of the Website, Social Media & Newsletter Panel meetings held on 14 March and 23 May 2025 be adopted.

10. **Town Clerk's Open Report**

Community Services

10.1 To consider a request for the provision of bins

Requests for new bins had been received from residents in Sidelands Road and from Councillor Albon for Timothy's Bridge Road.

Accordingly, it was Proposed, Seconded and

RESOLVED That the bins were to be ordered and placed in the requested locations as soon as possible and be funded from the Community Infrastructure Levy funds.

10.2 To consider a request for the provision of a new bus shelter

A request had been received for the provision of a replacement bus shelter, currently located on Brookside Road. The shelter was in a state of disrepair.

Members were in general agreement of the need for a replacement and following discussion on the appropriate model, further questions were asked.

It was agreed that the Clerk would email the Committee with an updated quotation due to the size of the shelter on the original quote being too large for the site. A road closure may be required to facilitate the delivery and installation of the new shelter, but the Clerk would confirm this.

It was Proposed, Seconded and

RESOLVED	That subject to the majority agreement of Committee Members, on the choice of replacement bus shelter and confirmation that disruption to residents will be kept to a minimum, a replacement bus shelter be agreed which would be funded from the Community Infrastructure Levy funds.
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10.3 To consider the offer from Persimmon Homes to take ownership of Sonnet Park on the Banbury Road

Councillors discussed the implications of the offer of ownership of Sonnet Park based on the Persimmon housing development on the Banbury Road.

It was decided by the Committee that currently, the Council was not in a position to take this land. However, they would like further information to be collated and to find out how many open spaces on new housing developments existed in the town and what stage they were in the process of either transferring from a management company or Stratford-on-Avon District Council maintained. Further, how many parks were managed by Stratford-on-Avon District Council within the town.

Furthermore, the Committee would like to understand how Persimmon Homes arrived at the offer figure of £116,000.

Councillors voted unanimously and it was

RESOLVED	That this matter be deferred to the next full Town Council Meeting scheduled for Tuesday 22 July 2025.
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Environment

10.4 To agree the membership of the Climate Change Working Group for 2025/26

It was proposed that the membership should be no more than 6 Councillors. Councillor MacDonald requested to stand down from the group. Councillors J Fradgley, Petrovic and Rashwan would like to remain on the Working Group.

It was

PROPOSED

That an email be sent to all Councillors asking if they would be interested in joining the Climate Change Working Group for 2025/26.

11. Town Clerk's Verbal Report

It was noted by the Committee that Stephen Oliver, Buildings Advisor had visited the Town Hall to provide a Quinquennial Report. The Clerk, was meeting with him on 25 June 2025 to discuss his findings and would report back to the next Committee meeting.

12. Date of Next Meeting

Tuesday 7 October 2025 at 6:30pm.

Chairman: