



COMMUNITY SERVICES & ENVIRONMENT COMMITTEE

7 October 2025

6:30pm

TOWN HALL, SHEEP STREET, STRATFORD UPON AVON

Members of the Community Services Committee are hereby summoned to this meeting.

(Cllrs: Coles, J Fradgley, MacDonald, McNaught Barrow, Petrovic, Rashwan, Rolfe, Smith, Vos)

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. To Accept Apologies for Absence;
2. Declarations of Interests on items on the Agenda;
3. To receive written requests for dispensation for disclosable pecuniary interests (if any);
4. To grant any requests for dispensation as appropriate;
5. Public Participation of non-agenda items on matters under which the Council has control or is a consultative body (subject to a time limit of 15 minutes, 3 minutes per speaker);
6. To Approve Draft Open Minutes of the Community Services Committee Meeting held on 24 June 2025

7. To Adopt Draft Notes of Sub-Group Meetings reporting to the Community Services Committee:
 - 7.1 Climate Change Group Meeting held on 26 March 2025 (these are available to members of the Committee only);
 - 7.2 Climate Change Group Meeting held on 29 September 2025 (these will be tabled at the meeting and are available to members of the Committee only);
 - 7.3 Website, Social Media & Newsletter Panel Meetings held on 26 June, 22 July, 20 August and 16 September 2025 (these are available to members of the Committee only);
8. Town Clerk's Open Report:

COMMUNITY SERVICES

- 8.1 To review Initiative Applications from Stratford in Bloom (Appendix A), Stratford-upon-Avon Christmas Lights (Appendix B) and Slate Events (Appendix C). **These appendices are for members of the Committee only.**
- 8.2 To review the Terms of Reference (Appendix D)
- 8.3 To review quotations for works to be carried out on the North Gates at Holy Trinity Church.
- 8.4 To consider the use of CIL Funds for the replacement of path in the Remembrance Garden
- 8.5 To review quotations for new electrical equipment for the Open Spaces Team (budget item for 2026/27) (Appendix E)
- 8.6 To review a quotation for a Maintenance Plan and a Fire Heritage report for the Town Hall (Appendix F and G)
- 8.7 To consider the Cemetery fees 2026/27
- 8.8 To receive a verbal update on the provision of a bus shelter at Brookside Road

ENVIRONMENT

- 8.9 To review the meeting notes of the Climate Change Working Group held on 26 March and 29 September 2025.
- 8.10 To recommend for adoption the Bio-Diversity Policy for the Council (Appendix H).

EXCLUSION OF THE PUBLIC AND PRESS

To pass the following resolution **if required**:

“The press and public are excluded due to the confidential nature of the business under the Public Bodies (Admissions to Meetings Act) 1960 s1. sub section 2

9. Budget Review:

9.1 For reference, the Community Services Committee's year end Management Accounts for 2024/25 is attached and the latest Management Accounts. (*To follow*)

10. Town Clerk's verbal report (if any);

11. Date and Venue of next Meeting;

The next meeting will take place at 6:30pm on Tuesday 17 February 2026.

C E NASH

Caroline Nash
Town Clerk
01.10.2025