



CIVIC HERITAGE AND EVENTS

8 July 2025 at 6:30pm

**at the Town Hall, Sheep Street,
Stratford-upon Avon, CV37 6EF**

Members of the Civic Heritage and Events Committee are hereby summoned to this meeting:

(Namely, Councillors Cleeve, Duck, Fojtik, Harding, McNaught-Barrow, Petrovic, Rashwan, Rolfe, Vos and Councillor Hunter (Mayor))

Recording of meetings by Press and the Public

Recording, filming and photography at meetings of the Council, which members of the public can attend is allowed as long as proceedings at the meeting are not disrupted. Recording is not allowed when the meeting has agreed to formally exclude the press and public due to the nature of business discussed. To minimise disturbance to others attending the meeting please switch your phone or other mobile device to silent mode. Unless agreed otherwise in advance, recording and reporting must take place from the public seating area and should be overt and focused on those speaking at the meeting, not other members of the public.

A G E N D A

1. **To appoint the Chair and Deputy Chair** of the Civic Heritage & Events Committee for the Municipal Year, 2025/26
2. **Apologies for Absence.**
3. **Declarations of Interests** of items on the Agenda.
4. **To receive written requests for dispensation** for disclosable pecuniary interests (if any).
5. **To grant any requests for dispensation** as appropriate.

6. **Public Participation** of non-agenda items (subject to a time limit of 15 minutes).

7. **To Approve the Minutes** of the meeting of the Civic, Heritage & Events Committee held on 11 March 2025.

[11 March 2025](#)

8. **To Approve the Draft Notes** of the Website, Social Media and Newsletter sub-group meetings held on 14 March, 23 May and 26 June 2025

(to members of the Committee only)

9. **To Approve the Draft Minutes** of a meeting of the Market Forum held on 18 March 2025

(Appendix 1)

10. **Town Clerk's Open Report**

A review of the 2025 events so far

- Shakespeare Birthday Celebrations 2025
- VE Day 80th anniversary
- Mayor Making, Civic Dinner and Civic Sunday
- Armed Forces Day

To consider the remaining events

- Mayors Bowls Match
- VJ Day 80th anniversary
- Heritage Weekend
- Mop Day
- Remembrance Sunday
- Christmas Light Switch-on

Mayoral visit to Ireland

To consider a request for the Mayor to visit her hometown, Shannon, County Clare, Ireland for a Civic event

11. Town Hall Functions Jan 2025 - July 2025

To note information regarding the Town Hall bookings in 2025-2026

(for members of the committee only)

Date of Next Meeting – Tuesday 30 September 2025 at 6:30pm

C Nash

Caroline Nash

Town Clerk

1 July 2025