



STRATFORD-UPON-AVON TOWN COUNCIL

Climate Change and Biodiversity Small Grants Fund

This Council seeks to support local initiatives that contribute to tackling climate change and enhancing biodiversity within the town. To facilitate this, the Council operates a small grants scheme under the oversight of the Community Services and Environment Committee (CS&EC).

Purpose of the Grant

The Climate Change and Biodiversity Small Grants Fund aims to:

- Support projects that improve biodiversity and reduce the carbon footprint.
- Provide financial assistance of up to £500 for town-based activities that address climate change and biodiversity.
- Encourage collaboration between residents, community groups, and local organisations to promote environmental sustainability.

Eligibility Criteria

The grant is available to the following if located within the town boundary:

- Individual residents/Groups of residents/Constituted community groups.

Application Process

- Applications are submitted through the Climate Change Working Group (CCG), which will assess and recommend proposals to the CS&EC.
- Grant applications can be made at any time. However, funding decisions will be made by the CS&EC, which meets six times a year.
- In cases of urgent need, an emergency funding mechanism is available via the Town Clerk.

Grant Conditions

- Successful applicants must acknowledge the Town Council's support in any publicity or materials related to the project.
- A brief report on the impact of the grant must be submitted upon completion of the funded activity.

For further details and to apply, please contact

Stratford-upon-Avon Town Council
Town Hall
Sheep Street
Stratford-upon-Avon
Warwickshire
CV37 6EF

Phone: 01789 269332

Email: accounts@stratford-tc.gov.uk

A copy of the Town Council's Privacy Notice should be provided with the initiatives application form. Please read the Notice and complete the following section, to be returned along with the completed application form.



I agree that I have read and understand Stratford-upon-Avon Town Council's Privacy Notice. I agree by signing the consent box below that the Council may process my personal information for providing information and corresponding with me.

Signed:

Please Print Name:

Date:



STRATFORD-UPON-AVON TOWN COUNCIL

Please read the guidance notes before completing the application form. If you need assistance in completing your application, please contact a Councillor or the Town Council:

Phone: 01789 269332

email: accounts@stratford-tc.gov.uk

Ref	Description	Detail
1	Name of organisation/group/individual resident	
2	Contact details of applicant Including full postal address, phone number and email address	
3	Project title	
4	Description of project Please refer to the criteria on the first page of this document and ensure you answer the following questions: How will your project benefit the community? How will the project be monitored and evaluated	
5	Climate Change initiatives How is your project keeping in line with addressing the climate change emergency?	

6	Location of project	
7	Timetable for implementation (approximate dates)	Implementation: Completion:
8	Funding sources/partner organisations Please give details of other funding agencies, either actual or potential, who are involved in this project, on a separate sheet if necessary.	
9	Funding/support requested from the Town Council Please give details on how this money will be spent. Feel free to use a separate sheet if necessary.	Total amount applied for £
10	When would payment be preferred? Initiatives involving awards for funding will be paid in the following financial year starting in April through to the following March.	
11	Project timeline If applicable, please state the plans you have for ongoing projects beyond the period supported by the Town Council. If applicable, please also provide a 3-year or 5-year project plan.	
12	How will the support of the Town Council be acknowledged? e.g., website, social media, newsletter, publicity material, etc.	

- If you consider any of the above questions are not applicable to your project, please feel free to say so.

- It is incumbent on the applicant to advise the Council of any funding that may be awarded from other agencies after its submission of an application for support to the Town Council.
- Any support awarded from the Town Council may be rescinded if knowledge of other grant applications is withheld from the Council.
- Any grant awarded from the Town Council must be acknowledged by the recipient and mentioned in publicity material relating to the project where appropriate.

Signature of Applicant

Date

Application assessment will be conducted in open session with outcomes published. Council will only use personal information supplied in relation to this application for this purpose and will only hold your information for as long as necessary to fulfil that purpose. Council will not pass your information to any other parties.